

## TOWN OF GREEN BAY PLANNING COMMISSION MINUTES

**DATE:** 12/2/14

**TIME:** 7:01 p.m.

**PRESENT:** Bob Boncher, Dawn Goodman, John Metzler, Gary Jonet, Jack Salewski

**ABSENT:** Mike Gilson, Dianne Jacobs

**Others Present:** Brian Peot

**APPROVAL OF LAST MEETING'S MINUTES:** John Metzler opened the meeting and noted that the meeting notice was properly posted in 3 places.

**(7:05 to 7:10 pm) ISSUE #1: The Dufek Living Trust Zoning Amendment #915-J CSM**

*Special note of explanation: while reviewing the Re-zoning request #915-J, on 11/18/14, Dianne Jacobs had noticed that the actual CSM was not mentioned on the Planning Commission agenda for that night. She reminded the Planning Commission that no action could be taken on the CSM because it was not listed on the agenda for that meeting and that the CSM needed to be approved in addition to the rezoning. This new meeting of 12/2/14 was called to rectify that omission of having not listed the CSM. The Planning Commission reviewed the CSM with the Dufek Living Trust Surveyor, Brian Peot of Bay Surveying. There were no issues or concerns found with the CSM.*

**MOTION MADE BY:** Bob Boncher to approve and recommend to the Town of Green Bay, the CSM for Zoning Amendment #915-J, which would rezone 2 acres, which are PART of GB-233, from A-1 Agriculture to ER Estate Residential with the purpose of splitting the existing residence from the farmland.

**MOTION 2NDED BY** Gary Jonet. **AYES:** 5 **NAYS:** none. **ABSTAIN:** none. **MOTION CARRIED.**

The Planning Commission left a note for Town Clerk Debbie Mercier to add it to the December 16, 2014\* Town Board's agenda. A Public Hearing was set for Tuesday 12/16/14 at 6:40 pm.

*\*A special Public Hearing with a Town Meeting, was scheduled for Zoning Amendment # 915-J and its CSM because the Green Bay Press Gazette Legal Department did not run the requested legal notices on time. The only way to remedy the situation in a timely manner that would meet the needs of all concerned parties, was to schedule this special meeting on 12/16/14.*

**Other Business:** There was no other business to cover at this meeting.

**Date & Time of Next Planning Commission Meeting were set:** Tuesday December 16, 2014 at 7:00pm, if it is found necessary for the Planning Commission to meet.

**Motion to Adjourn Made by:** Bob Boncher, Jack Salewski seconded. **AYES** 5 **NAYS:** None. **Motion Carried.**

**Time of Adjournment:** 7:12 p.m.

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Planning Commission Chairperson

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Planning Commission Secretary