

**TOWN OF GREEN BAY, BROWN COUNTY, WI  
MINUTES OF REGULAR TOWN BOARD MEETING  
TUESDAY, FEBRUARY 11, 2014**

**Time: 7:21 pm – 8:50 pm**

**Location: Town Hall**

**Next Meeting: March 11, 2014**

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Dianne Jacobs, Treasurer Lori Geniesse, Clerk Debbie Mercier, Constable, Gary Jacobs

Chairman Dechamps called the meeting to order at 7:21 pm. (following a public hearing)

The meeting was opened with the Pledge of Allegiance

Clerk verified proper posting.

**1 Review and Take Action on January meeting minutes**

Motion made by Supervisor Jacobs to approve the January 14, 2014 minutes as presented with a second by Supervisor Dequaine. Motion Carried. 3-0

**2. Review Planning Commission minutes**

Motion made by Supervisor Jacobs to approve the January 21, 2014 minutes as presented with a second by Supervisor Dequaine. Motion Carried. 3-0

**3. Review Board of Appeals minutes – there was no meeting held**

**4. Review Zoning Administrator Report and Building Inspector Report**

**5. 5505 Sunset Bluff Dr Special Charge –**

The clerk had received a request to remove the garbage and recycling charge for 5505 Sunset Bluff Drive as the property is currently utilized as storage only. Discussion held.

The Board decided not to waive the special garbage and recycling charge for the stated property as they have received prior requests and have not removed for any of the prior requested residential properties. The board stated the charge is applied to all residential properties whether someone is currently residing there or the property is vacant.

**6. Appoint member to Dyckesville Sanitary District –**

Motion made by Supervisor Jacobs to reappoint Dick Charles as the Town of Green Bay representative for the Dyckesville Sanitary District. Second by Supervisor Dequaine. Motion Carried. 3-0 The reappointment is for a six year term.

**7. Liquor License request from Barbara Biersteker to operate at 5204 Sunset Bluff Dr. (subject to surrender of current license for same location)**

The existing license has not been surrendered and a new license cannot be issued until the current license held by Terri Senn for the same location has been surrendered. The clerk explained the process to Ms. Biersteker and it was stated that in the event the application notice had to be re-published, it would be at the expense of the applicant.

**8. Any Other Business**

**a. Landlocked parcel –**

John Rueckl and other family members were present; they stated they have a parcel on the end of Crow Rd. (parcel GB-371) which is landlocked. It was explained that the parcel has been in the family for over 100 years. They provided maps to the Town Board to indicate where the parcel was located and explained the access route they had taken for many years prior to the surrounding land being sold to new owners. They stated they have made several attempts with

the adjoining land owners to gain easement access, and have not been able to get cooperation from the adjacent land owners. They further stated the access they have been given has been very limited. They are requesting authorization from the Town Board to proceed with the legal process to obtain access. They explained they have contacted their attorney to assist with the legal process. Motion made by Chairman Dechamps that they grant Mr. Rueckl a 20' right of way extended from Crow Road to their land; and that the road could be constructed at less than town road specifications; he further stated the Rueckl's would have to maintain the road and that the town board would not accept the road until it was constructed to the town road specifications. Discussion held. Chairman Dechamps rescinded his prior motion. Motion made by Supervisor Jacobs to grant Margaret Rueckl Etal the construction of a 20' wide road from Crow Road to their property, parcel GB-371, with the road being constructed at less than town road specifications and the cost and maintenance would be at the expense of the Rueckls. It was stated a road is not accepted by the town until it is built to the town road specifications. A second by Supervisor Dequaine. Motion Carried. 3-0

**b. Insurance renewal –**

Insurance Agent, Mark Verbeten was present to deliver the 2014 insurance policy.

**c. Temporary Liquor License/Luxemburg Spartans Snowmobile Club**

Brian Peot present to represent the Luxemburg Spartans Snowmobile Club. The event will be held on February 22, 2014 on the ice at Lipsky's Bar and Grill on CTH DK in Dyckesville. Motion made by Supervisor Dequaine to grant a temporary liquor license to the Luxemburg Spartans Snowmobile Club for February 22, 2014. Second by Supervisor Jacobs. Motion Carried. 3-0

**9. Records Retention and Destruction**

Motion made by Supervisor Jacobs that the Clerk destroy and/or retain the records according to the required statutory procedures. Second by Supervisor Dequaine. Motion Carried. 3-0

**10. Clerk and Treasurer Reports**

Motion made by Supervisor Jacobs to accept the treasurer report with a second by Supervisor Dequaine. Motion Carried. 3-0 The internal financial audit will be held at the next meeting, March 11, 2014.

**11. Pay Bills –**

Motion made by Supervisor Dequaine to review the vouchers and pay the bills with a second by Supervisor Jacobs. Motion Carried. 3-0

**12. Adjourn –**

Motion made by Supervisor Dequaine to adjourn with a second by Supervisor Jacobs. Motion Carried. 3-0 Meeting adjourned at 8:50 pm.

Submitted by: Debbie Mercier, Clerk