

**TOWN OF GREEN BAY, BROWN COUNTY, WI  
MINUTES OF REGULAR TOWN BOARD MEETING  
TUESDAY, MAY 13, 2014**

Time: 7:00 pm – 8:50 pm

Location: Town Hall

Next Meeting: May 27, 2014 / Special Meeting

Next regular meeting: June 10, 2014

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor, Dianne Jacobs, Clerk Debbie Mercier, Treasurer, Lori Geniesse, Constable, Gary Jacobs

Also present were Zoning Administrator Gary Jonet, and Planning Commission Secretary Dawn Goodman 4 Residents present

Chairman Dechamps called the meeting to order at 7:00 pm. Clerk verified proper posting.

Opened the meeting with the Pledge of Allegiance led by 4H member's Eva Elizabeth Hau, Kayla Dufek, Grace Holschuh, Elaina Holschuh, Trenton Jadin, and Caleb Jadin

Jonathan Jadin member of the Board of Appeals was reappointed and sworn in by the Clerk for a 3 year term.

**1. Review and Take Action on April meeting minutes**

Motion made by Supervisor Jacobs to approve the minutes of April 8, 2014 as presented with a second by Supervisor Dequaine. Motion Carried. 3-0

**2. Review Planning Commission minutes**

Motion made by Supervisor Dequaine to accept the minutes of the Planning Commission with a second by Supervisor Jacobs. Motion Carried. 3-0

**3. Review Board of Appeals minutes – there was no meeting held**

**4. Review Zoning Administrator Report and Building Inspector Report**

Supervisor Jacobs made a motion to approve the Zoning Administrator report dated 4/08/14 through 5/13/14 and the Building Inspection Report dated April 2014 with a second by Supervisor Dequaine. Motion Carried. 3-0

**5. Depeau Road / Helen Cecil Lane concerns with curve**

Greg Wypizinski was present to express concerns over vehicles that have been missing the curve on Depeau Rd/Helen Cecil Lane and have been coming on to his lawn. He had an aerial map of Depeau Rd and detailed his concerns. Discussion held by the Board. Chairman Dechamps stated he would get in contact with Brown County regarding further signage to see if this will aid in the issue of people going through the curve.

**6. Usage of Town Hall Parking Lot during area Rummage Sale**

Issue tabled until next month.

**7. Liquor License Applications**

Class "B" Fermented Malt Beverage and Intoxicating Liquor License renewal applications have been sent to: Todd Lloyd, Lipsky's On The Bay, Inc., Todd Lloyd, Lipsky's Pizza and Burgers, Charles Lackey, Chuck's Dyckesville Bowl., Paul Grathen, Sweet Seasons Inc., Jon Robinson, Rock Falls Supper Club, Barbera Bierstecker, Knuckleheads Saloon, Theresa Duescher, Palm Gardens and the Class "A" Liquor License renewal applications have been sent to Ronald Coppersmith, New Franken One Stop, Raymond Terrien, 57 Self Serve.

**8. Delmore Consulting- Road Maintenance /Road Reporting**

Jeff Delmore from Delmore Consulting was present to explain his new consulting business. He stated he worked for Scott Construction for the last 18 years and has decided to form a consulting business regarding comprehensive road management services. He explained the cost is broken down by the (3) types of services:

Road Surface Condition report, Traffic and Road sign inventory, and Culvert inventory. He stated the cost for all 3 services would be \$5,500.

Chairman Dechamps requested that the Board move on to item 9 and return to this agenda item prior to the close of this meeting. Mr. Delmore had left the meeting at this time.

Upon further discussion, a Motion was made by Supervisor Jacobs to approve the proposal by Delmore Consulting to do complete all three services for the total proposal of \$5,500.

Second by Supervisor Dequaine. Motion Carried. 3-0

Chairman Dechamps stated he would contact Jeff Delmore with further information.

#### **9. Brown County's Assistance with Comprehensive Plan Update**

Brief discussion held; tabled until the June 10<sup>th</sup>, 2014 meeting.

It was further stated the discussion of a per diem for those involved with the Comprehensive Plan update would be discussed at the June meeting.

#### **10. Any Other Business**

Clerk read letter received from Brown County regarding bridge inspections. Board decided to table until a future meeting. Meeting was then scheduled for May 27<sup>th</sup>.

Clerk stated the following are upcoming meetings for the Town Board to attend:

Road Bids and Bridge Inspection May 27, 2014 at 7:00 pm. and June 9<sup>th</sup> Board of Review 5-7 pm.; she further informed the Board that the Open Book meeting for the Assessor is scheduled for June 2<sup>nd</sup> from 1-3 pm.

Motion made by Supervisor Dequaine to accept the proposal for lawn cutting from Mike Collin with a second by Supervisor Jacobs. Motion Carried. 3-0

Gary Jonet – stated he received a call from someone who would like to build on the Chad Derenne lot off of Vagon Lane. The Board explained another permit cannot be issued until the road is completed. Supervisor Dequaine had received a call wondering when the physical address signs would be put up. Chairman Dechamps stated the signs will all be up by mid-summer and some of the signs have already been put up. Return to Agenda item #8.

#### **11. Clerk and Treasurer Reports**

Motion made by Supervisor Jacobs to accept the Treasurer and Clerk's report with a second by Supervisor Dequaine. Motion Carried. 3-0

#### **12. Pay Bills**

Motion made by Supervisor Dequaine to review the vouchers and pay the bills with a second by Supervisor Jacobs. Motion Carried. 3-0

#### **13. Adjourn – Carey/Dianne**

Motion made by Supervisor Dequaine to adjourn with a second by Supervisor Jacobs. Motion Carried. 3-0 Meeting adjourned at 8:50 pm.

Submitted By: Debbie Mercier, Clerk