

**TOWN OF GREEN BAY, BROWN COUNTY, WI
MINUTES OF REGULAR TOWN BOARD MEETING
TUESDAY, September 8, 2009**

Time: 7:00 pm – 8:10 pm

Location: Town Hall

Next Meeting: October 13, 2009 at 7:00 pm

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Dianne Jacobs, Treasurer Doris Jadin, Clerk Debbie Mercier, Constable Bob Geyer, Zoning Administrator Gary Jonet and Planning Commission Secretary, Dawn Goodman

Chairman Dechamps called the meeting to order at 7:00 pm.

There were 3 residents present.

1. Review and Take Action on August meeting minutes

Supervisor Jacobs made a motion to accept the August minutes as presented with a second by Supervisor Dequaine. Motion Carried. 3-0

2. Review Planning Commission minutes – no meeting held

3. Review Board of Appeals minutes – no meeting held

4. Review Zoning Administrator Report and Building Inspector Report

Motion made by Supervisor Dequaine to accept the Building Inspector Report for the month of August, 2009 and the Zoning Administrator Report from 8/07/09 to 9/08/09. Second by Supervisor Jacobs. Motion Carried. 3-0

5. Reclassification of U.S. Hwy 41

Motion made by Supervisor Dequaine to table the vote on the reclassification of U.S. Hwy 41 for one month to seek further information. Second by Supervisor Jacobs. Motion Carried. 3-0

6. Temporary Liquor License for St. Joseph's Parish

Motion made by Supervisor Jacobs to grant St. Joseph's Parish a temporary "Class B" special liquor license for September 13, 2009. Second by Supervisor Dequaine. Motion Carried. 3-0

7. Snowplowing / Sandy Cove

Jim LeFevre was present to explain the difficulty the residents of Sandy Cove are having with the collection of money for snow removal. He stated some of the properties are cottages and the owners live out of the state and reside seasonally at their Sandy Cove residence. Their proposal is to have the Town contract the snowplowing and put a fee on the tax statements.

Chairman Dechamps suggested we go back into the minutes to review prior requests and check into the legal status of placing such an assessment on the tax statements.

Motion made by Supervisor Jacobs to table the issue until the October meeting. Item will be listed on the October 13th, 2009 agenda. Second by Supervisor Dequaine. Motion Carried. 3-0

8. Purchase of Printer for Town Hall

Motion made by Supervisor Jacobs that the Clerk has approval to purchase a printer for the Town Hall. Second by Supervisor Dequaine. Motion Carried. 3-0

9. Update of Zoning Ordinance Book

Clerk will meet with Gary Jonet and Dawn Goodman to update zoning ordinance books and review the updates with Supervisor Jacobs prior to printing new books.

10. Any Other Business

Chairman stated Ritter Collaboration Agreement should be listed on the next month's agenda for discussion. Treasurer suggested sending a letter to the County Treasurer to inform Brown County that the Town will be collecting the first tax payments for the upcoming tax season. Motion made by Supervisor Dequaine to send a letter to the County Treasurer stating the Town would be collecting their own property taxes. Second by Supervisor Jacobs. Motion Carried. 3-0

a. Market Adjustment Contract

Board reviewed and signed contract from Fair Market Assessments, LLC. The Town assessment records will be updated to bring the values at or near 100 % of fair market value as in accordance with Wisconsin Statute 70.05 to be completed no later than August 31, 2010. Contract amount of \$15,600.

11. Clerk and Treasurer Reports

Treasurer read report - Total monies on hand \$68,032.61

Clerk read report which indicated income and expenses for the month of August, 2009 (Income - \$112,295.53 Expenses - \$69,478.59) agree with Treasurer

Supervisor Dequaine made a motion to accept the Clerk and Treasurer reports with a second by Supervisor Jacobs. Motion Carried. 3-0

12. Pay Bills

Supervisor Jacobs made a motion to pay the bills and review and sign the vouchers. Second by Supervisor Dequaine. Motion Carried. 3-0

13. Adjourn

Motion made by Supervisor Jacobs to adjourn with a second by Supervisor Dequaine. Motion Carried. 3-0 Adjourned at 8:10 pm.

**Submitted By: Debbie Mercier, Clerk
Town of Green Bay**