

**TOWN OF GREEN BAY, BROWN COUNTY, WI
MINUTES OF SPECIAL TOWN BOARD MEETING
TUESDAY SEPTEMBER 11, 2012**

Time: 7:00 pm – 8:40 pm

Location: Town Hall

Next Meeting: October 9, 2012

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Dianne Jacobs, Clerk Debbie Mercier, Treasurer Doris Jadin, Constable Gary Jacobs,

Chairman Dechamps called the meeting to order at 7:00 pm.

Clerk verified proper posting.

3 Residents present

1. Review and Take Action on August meeting minutes

Supervisor Jacobs made a motion to approve the minutes of the Regular Meeting of August 16, 2012 with a second by Supervisor Dequaine. Motion Carried 3-0
Motion made by Supervisor Dequaine to approve the minutes of the Public Hearings dated August 16, 2012 and September 4, 2012. Second by Supervisor Jacobs. Motion Carried 3-0

2. Review Planning Commission minutes – there was no meeting held

3. Review Board of Appeals minutes –

Motion made by Supervisor Jacobs to accept the minutes for the meeting of August 30, 2012 as presented. Second by Supervisor Dequaine. Motion Carried 3-0

4. Review Zoning Administrator Report and Building Inspector Report –

Motion made by Supervisor Dequaine to accept the Zoning Administrator report dated 8/15/12 through 9/11/12 and the Building Inspector report dated 3/01/12, 4/01/12, 5/01/12, 6/01/12, 7/01/12, and 8/01/12. Second by Supervisor Jacobs.

Motion Carried 3-0

5. Gauthier Rd Repair

John Delmore of Scott Construction was present to answer questions regarding the condition of Gauthier road. He stated in his observance, the road is starting to deteriorate and would need to be milled, graded, graveled and chip-sealed or black topped. John presented a proposed estimate from Scott Construction for the required repair of Gauthier Rd.

Motion made by Supervisor Jacobs to publish the necessary repairs for Gauthier Road out for bids and to also contact the DNR to do a water study if possible within 6 months. If it will take more than a six month process, then we will repair the road and repair the bridge in the future. Second by Supervisor Dequaine.

6. New Franken Fire Department Knox Box Resolution possible Ordinance

Board held discussion. There is currently a resolution in place which authorizes the Fire Chief to issue citations. No further action is needed at this time.

The board will check into putting up a Knox Box at the town hall.

7. Board of Appeals Alternate Member

Doris Jadin has submitted a resignation as the current alternate member of the Board of Appeals. Discussion held if any interest. The board will check with other residents to

see if there is interest in an alternate position.

8. Edgewater Beach Rd / Variance

Gary Jonet explained he researched the prior documentation regarding the variance on Edgewater Beach Rd which had come up for discussion due to the possibility that it was built outside of the granted 40 foot variance. Gary stated the request for the variance was asking to have it 40 feet from the center of the road easement instead of 40 feet from the center of the road which is the typical request. He further stated 40 feet from the center of the easement on Edgewater Beach Rd was listed on all documents and granted by the Board of Appeals. The Board discussed and stated documents will have to be closely reviewed to make sure the required set back verbiage is documented.

9. Any Other Business

The question was asked if the town would accept a roadside chapel by Bertha Delveaux. The board stated it should be put on the agenda for next month. The Clerk stated a letter requesting an extension for the Wisconsin Working Land's / Farmland Preservation Zoning Ordinance will be required prior to December 31, 2012.

Chairman Dechamps asked Supervisor Jacobs and Dawn Goodman to handle the purchase and installation of the new carpeting at the town hall.

10. Clerk and Treasurer Reports

The board reviewed the Clerk and Treasurer reports. There is a \$150 difference in the income portion of the August report. The Clerk and Treasurer will review the reports and have the correction at the October meeting. Chairman Dechamps stated we will begin the October meeting with the Clerk and Treasurer August report.

11. Pay Bills

Motion made by Supervisor Dequaine to review the vouchers and pay the bills with a second by Supervisor Jacobs. Motion Carried. 3-0

12. Adjourn

Motion made by Supervisor Dequaine to adjourn with a second by Supervisor Jacobs. Motion Carried. 3-0 Meeting adjourned at 8:40 pm.

**Submitted By: Debbie Mercier, Clerk
Town of Green Bay**