

**TOWN OF GREEN BAY, BROWN COUNTY, WISCONSIN  
MINUTES OF TOWN BOARD MEETING  
Tuesday, November 9, 2006**

**Time: 7:00 pm – 9:45 pm**

**Location: Town Hall**

**Next Meeting: December 5, 2006 at 7:00 pm.**

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine Supervisor Dianne Jacobs, Clerk Debbie Mercier, Treasurer, Doris Jadin, Zoning Administrator, Gary Jonet  
Absent: Constable, Bob Geyer

12 Residents were present.

Chairman Dechamps opened meeting with the Pledge of Allegiance and called the meeting to order at 7:00 pm.

**1. Review and Take Action on October meeting minutes**

Supervisor Dequaine made a motion to accept the minutes as presented. Second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

**2. Review Planning Commission minutes**

Supervisor Jacobs read the minutes. Supervisor Dequaine made a motion to accept the Planning Commission minutes as read. Second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

**3. Review Board of Appeals minutes – No Meeting Held**

**4. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Supervisor Dequaine to accept the Zoning Administrator Report with a second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

Motion made by Supervisor Dequaine to accept the Building Inspector Report. Second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

**a. Building Permits / Assessor**

R. Mark Inspections will follow up with the Building Permits questioned by the Assessor

**5. CSM for Conard, Deterville, & Jacobs**

Motion made by Supervisor Jacobs to accept the CSM for Conard, Deterville & Jacobs with a second by Supervisor Dequaine. 3-Aye 0-No Motion Carried.

**6. CSM for LaCrosse**

Motion made by Supervisor Jacobs to accept the CSM for Bernard LaCrosse with a second by Supervisor Jacobs. 3- Aye 0-No Motion Carried.

**7. Meade & Hunt regarding Edgewater Beach Rd**

Scott Brosteau present to explain the project completion.

Motion made by Supervisor Jacobs to approve the change request of \$8,325.00 of which \$4,800 change request had been estimated and accepted prior to beginning the project.

Second by Supervisor Dequaine. 3-Aye 0-No Motion Carried.

Motion made by Supervisor Dequaine to approve the pay request with a second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

Motion to accept the Substantial Completion Certificate by Supervisor Jacobs with a second by Supervisor Dequaine. 3-Aye 0-No Motion Carried.

Clerk temporarily left the meeting

**8. Rice Engineering regarding Gauthier Rd**

Nathan Enderegg present from Rice Engineering – Representative from Ed Gersek Construction present to discuss the cost overages of the Gauthier Road project and the condition of the road at this point as it currently has a crack. Both Rice Engineering and Ed Gersek Construction feel it is necessary to wait until Spring to determine whether we're dealing with a sloping issue or a compaction issue

Motion made by Supervisor Dequaine to open the floor with a second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

John Metzler expressed his concerns over the warranty of the engineering firm regarding the inspections and the design.

Nathan Enderegg explained that is why he is there this evening to represent Rice and further discuss the project. There was agreement to withhold 5% of the project costs until the road was in acceptable condition.

Currently the town has paid \$31,771 on September 5<sup>th</sup> and \$31,771 on October 12<sup>th</sup> – (5%) \$3,210.37 is the amount withheld - \$73,801.71 is the complete cost of the construction \$7,049.34 will be paid to Ed Gersek today

Motion made by Supervisor Jacobs to pay Ed Gersek \$7,049.34; the balance of \$3,210.37 will be held back until next July of 2007 after project completion date. Second by Supervisor Dequaine. 3-Aye 0-No Motion Carried.

Motion made by Supervisor Jacobs that next Spring at the completion of the Gauthier Road project, Rice Engineering and Ed Gersek Construction should notify one or more members of the Town Board to be present to determine the completion of the project.

Second by Supervisor Dequaine. 3-Aye 0-No Motion Carried

Rice Engineering will draft a letter stating a completion date of June 30, 2006.

#### **9. Manure Spreading Regulations / Brown County Land Conservation**

Supervisor Jacobs explained that there may be regulations passed on manure spreading which could effect the Town of Green Bay. There is a Brown County Board meeting to be held on the 13<sup>th</sup> of December.

#### **10. Wind Energy Ordinance**

Will return to the Wind Energy Ordinance, item #10 when the Clerk returns

The Town Board will send to the Planning Commission to review the Town of Rockland's Wind Energy Ordinance.

#### **11. Stone Pillar Road Resolution**

Stone Pillar Road is currently being used and is not an official road in our town. Motion made by Supervisor Jacobs that the official name will now become Stone Pillar Road.

Second by Supervisor Dequaine. 3-Aye 0-No Motion Carried.

#### **12. Resolution for Recycling Grant Authorization**

Motion made by Supervisor Jacobs to authorize the Town Clerk as the responsible unit to submit an application to the Department of Natural Resources for the Recycling Grants.

Second by Supervisor Dequaine. 3-Aye 0-No Motion Carried.

Clerk returned to the meeting. Returned to Item # 10

#### **13. Brown County Winter Maintenance Agreement**

Motion made by Supervisor Dequaine to sign the Brown County Winter Maintenance Agreement with a second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

#### **14. NEW Title Services request**

NEW Title Services sent a letter requesting to have an open account on the books with the Town of Green Bay to draw from for special assessment requests

Motion made by Chairman Dechamps that the town continue the current practice of processing letters of special assessments which is the fee mailed to the Town and the assessment request completed at that time. Second by Supervisor Dequaine.

3-Aye 0-No Motion Carried.

**15. Lottery Credit Special Charges / Taxes**

The Department of Revenue has audited the lottery credits and there will be special charges listed on the tax statements for all parcels effected.

Charges for the Garbage Fees were discussed

**16. Any Other Business**

Tom Vandenhouten questioned the rules for permits.

Gary Jonet explained - Cost of \$,2500 or greater requires a building permit – the exemption is roof replacement unless new sheeting is needed

**17. Clerk and Treasurer Reports**

Motion made by Supervisor Dequaine to accept the treasurer's report with a second by Supervisor Jacobs. 3-Aye 0-No Motion Carried. Motion made by Supervisor Dequaine to accept the clerk's report with a second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

**18. Pay Bills**

Board requested an itemization or justification for the 8/15 to 10/16 invoices from Rice Engineering. Clerk will contact Rice Engineering for that information.

Motion made by Supervisor Dequaine to pay the bills with a second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

**19. Adjourn**

Motion made to adjourn by Supervisor Jacobs with a second by Supervisor Dequaine. 3-Aye 0-No Motion Carried. Adjourned at 9:45 pm.

**Submitted By: Debbie Mercier, Clerk  
Town of Green Bay**