

**TOWN OF GREEN BAY, BROWN COUNTY, WI
MINUTES OF REGULAR TOWN BOARD MEETING
TUESDAY March 8, 2011**

Time: 7:00 pm – 8:45 pm

Location: Town Hall

Next Regular Meeting: Thursday, April 14, 2011 at 7:00 pm.

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Clerk Debbie Mercier, Treasurer, Doris Jadin, Constable Bob Geyer, Zoning Also present were Zoning Administrator Gary Jonet, and Planning Commission Secretary Dawn Goodman

Chairman Dechamps called the meeting to order at 7:00 pm.

Opened the meeting with the Pledge of Allegiance

Clerk verified proper posting.

6 Residents present

1. Review and Take Action on February meeting minutes

Motion made by Supervisor Jacobs to accept the minutes as presented with a second by Supervisor Dequaine. Motion Carried. 3-0

2. Review Planning Commission minutes – no meeting held

3. Review Board of Appeals minutes – no meeting held

4. Review Zoning Administrator Report and Building Inspector Report

Motion made by Supervisor Jacobs to accept the Zoning Administrator report dated 2/08/11 through 3/08/11. Second by Supervisor Dequaine. Motion Carried. 3-0

There was not a Building Inspector report submitted to the town.

5. Our Lady of Good Help use of parking lot – representatives of the Shrine of Our Lady of Good Help present to request the use of the town hall parking lot for bus parking on Monday the 15th of August, 2011. Discussion held. Chairman Dechamps will check with Mertens Construction regarding the base of the parking lot. Issue tabled until April 14th meeting.

6. Any Other Business -

John Metzler questioned what the vision of the Diocese of Green Bay is for the Shrine of Our Lady of Good Help

Father John Doerfler stated the hope is to see the setting around the Shrine remain the current rural, residential, and agricultural atmosphere as the mission is for the Shrine to remain a place for prayer. Father Doerfler further stated, as far as specific plans for the property, at this time they will only be adding updates to the restroom and handicap access to the Crypt area. Karen Tipps who is the current caretaker of the Shrine stated they encourage cooperation from the City of Green Bay. She said at this time, they are recommending any bus groups or large groups to contact the Hotels in the City of Green Bay. Gary Jonet explained he has already received phone calls regarding permit and zoning questions and he feels the town will be faced with rezoning requests in the future. Chairman Dechamps stated an option for the atmosphere to remain rural would be for the Diocese to buy the Development rights of the surrounding property.

Karen Tipps stated there is an issue with the signage and the fact that it is being missed. She questioned the regulations regarding signage. She asked if there is any way they

could have the sign that is located in front of the Shrine closer to the road to make it more visible and safer for visitors. She asked if there was some type of variance they could get to move the sign closer to the road.

Gary Jonet explained the process is to complete an application for a variance and there is a fee of \$450. He further explained the case would go in front of the Board of Appeals. Discussion held regarding whether it would be a conditional use permit or if it would require a meeting with the Board of Appeals. Gary will check into the issue further. Clerk stated the Assessor would like to schedule the Open Books, May 3, 2011 from 1 pm to 3 pm and the Board of Review, May 10, 2011 from 5pm to 7 pm. The Board agreed to schedule the stated times for the Open Books and the Board of Review with the regular meeting to immediately follow the Board of Review on May 10th.

Chairman stated the State of Wisconsin has appealed the conversion fee for the Wisconsin Working Lands Initiative at this time.

6 A. Liquor License Application – Susan Ley with Mark D Olejniczak Realty to represent Michael C Gee and David R Hendrick. She stated there has been an accepted offer to purchase and Brown County has completed the Health Inspection and has given a provisional use; she stated there are just a few minor items that need to be cleared. Supervisor Dequaine made a motion to approve the liquor license application from Michael C Gee and David R Hendrick, with the trade name Palm Gardens. The location of the property is 6028 County Hwy K, New Franken, WI 54229. The closing is tentatively set for March 31, 2011 they will contact the clerk to handle the issuing of the license on the day of the closing. Clerk will obtain the existing license from the current owner on the day of the closing as well.

Second by Supervisor Dequaine. Motion Carried. 3-0

7. End of Year Audit

Motion made by Supervisor Dequaine to approve the 2010 End of Year Audit with a second by Supervisor Jacobs. Motion Carried. 3-0 The Treasurer's 2010 report was signed by the Board for public record.

8. Clerk and Treasurer Reports –

Clerk and Treasurer reports will be presented at the April 14th meeting with the income revisions and verification of interest.

9. Pay Bills – Motion made by Supervisor Dequaine to review the vouchers and pay the bills with a second by Supervisor Jacobs. Motion Carried. 3-0

10. Adjourn –

Motion made to adjourn by Supervisor Dequaine with a second by Supervisor Jacobs. Motion Carried. 3-0 Meeting adjourned at 8:45 pm.

Submitted By: Debbie Mercier, Clerk