

**TOWN OF GREEN BAY, BROWN COUNTY, WI  
MINUTES OF REGULAR TOWN BOARD MEETING  
TUESDAY, JANUARY 13, 2015**

**Time: 7:00 pm – 8:30 pm**

**Location: Town Hall**

**Next Regular Meeting: February 10, 2015**

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Dianne Jacobs, Treasurer, Lori Geniesse, Clerk Debbie Mercier, Constable, Gary Jacobs, Zoning Administrator, Gary Jonet Also present was Planning Commission Secretary Dawn Goodman and Assessor, Mike Denor

Chairman Dechamps called the meeting to order at 7:00 pm.  
It is noted, the notice was properly posted.

13 residents present

**1. Review and Take Action on December meeting minutes**

Motion made by Supervisor Jacobs to approve the minutes of Dec 9, Dec 16, and Dec 29, 2014 as presented with a second by Supervisor Dequaine. Voice Vote 3-0  
Motion Carried.

**2. Review Planning Commission minutes**

Motion made by Supervisor Dequaine to approve the Planning Commission minutes dated December 2, 2014 and December 16, 2014. Second by Supervisor Jacobs.  
Voice Vote 3-0 Motion Carried.

**3. Review Board of Appeals minutes - there was no meeting held**

**4. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Supervisor Dequaine to accept the Zoning Administrator report dated 12/09/2014 through 01/13/2015 and the Building Inspector Report dated December, 2014. Second by Supervisor Jacobs. Voice Vote 3-0 Motion Carried.

**5. CSM / Deneys**

Motion made by Supervisor Jacobs to approve the Certified Survey Map for Deneys (Part of the SE ¼ of SW ¼ and all of Outlot 1, "Highland Estates", Located in the SW ¼ of SE ¼ All in Sec 26, T25N, R22E). Second by Supervisor Dequaine. Voice Vote 3-0  
Motion Carried.

**6. CSM / Dufek**

Motion made by Supervisor Jacobs to accept the Certified Survey Map for Dufek Living Trust (Part of the SW ¼ of NW ¼ of Sec 22, T24N, R22E). Second by Supervisor Dequaine. Voice Vote 3-0 Motion Carried.

**7. Insurance Renewal**

Mark Verbeten with Denmark Insurance was present to review the 2015 insurance renewal policy. A renewal questionnaire was not required this year. Mark explained the buildings were valued through Marshall & Swift and were determined by a replacement cost new. Motion made by Supervisor Jacobs to exclude the Data Breach Coverage for the Town of Green Bay. Second by Supervisor Dequaine. Voice Vote 3-0 Motion Carried.

**8. Brown County Sales Tax**

Brown County Representative, Norbert Dantine was present. He stated the Board voted to sunset the ½ percent sales tax and if they ever want to bring it up again, it would have to be placed on a referendum to the people.

Norbert also stated other items that have recently developed within the County is that Brown County Solid Waste can now handle all types of recyclables and he provided the Board with brochures. He further stated that the Brown County Planning Commission has Rehabilitation Block Grants available for septic systems, removal of lead paint, and roof replacement. He stated the grants are available to qualifying individuals.

Supervisor Dequaine was excused from the meeting at 7:23 pm.

**9. Rockfalls Road property / possible Vacate Rd**

Motion made by Supervisor Jacobs that the Clerk contact the Attorney, Davis & Kuelthau to handle the process and paperwork for vacating Rockfalls Road if required and to handle the legal work to vacate Cottage Avenue. Second by Chairman Dechamps. Voice Vote 3-0 Motion Carried. Motion made by Supervisor Jacobs for the Clerk to find out how much the legal work will cost for Rockfalls Rd in order to cover the legal cost of vacating that portion of the road. Voice Vote 2-0 Motion Carried.

**10. Any Other Business**

A. Correspondence received regarding future possible agenda items.

**11. Clerk and Treasurer Reports**

Motion made by Supervisor Jacobs to accept the Clerk and Treasurer reports. Second by Chairman Dechamps. Voice Vote 2-0 Motion Carried.

**12. Pay Bills**

Motion made by Supervisor Jacobs to review the vouchers and pay the bills with a second by Chairman Dechamps. Voice Vote 2-0 Motion Carried.

**13. Adjourn**

Motion made by Supervisor Jacobs to adjourn with a second by Chairman Dechamps. Voice Vote 2-0 Motion Carried. Meeting adjourned at 8:30 pm.

**Submitted By: Debbie Mercier, Clerk  
Town of Green Bay**