

**TOWN OF GREEN BAY, BROWN COUNTY, WI
MINUTES OF REGULAR TOWN BOARD MEETING
TUESDAY, DECEMBER 8, 2009**

Time: 7:00 pm – 8:30 pm

Location: Town Hall

Next Meeting: December 29, 2009 at 7:00 pm and the following January 12, 2009

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Dianne Jacobs, Treasurer Doris Jadin, Clerk Debbie Mercier, Zoning Administrator Gary Jonet and Planning Commission Secretary Dawn Goodman

Chairman Dechamps called the meeting to order at 7:00 pm. Meeting opened with the Pledge of Allegiance.

Clerk verified proper posting.
There was 1 resident present.

1. Review and Take Action on November meeting minutes

Supervisor Jacobs stated that item #5 should be corrected to include adoption of the Resolution. Supervisor Jacobs stated that the minutes be approved with the correction of item #5 stating the proper motion for adoption. Second by Supervisor Dequaine. Motion Carried. 3-0 Motion made by Supervisor Jacobs that Resolution 2009-4 dated November 10, 2009 be adopted. Second by Supervisor Dequaine. Motion Carried. 3-0

2. Review Planning Commission minutes – no meeting held

3. Review Board of Appeals minutes – no meeting held

4. Review Zoning Administrator Report and Building Inspector Report

Motion made by Supervisor Jacobs to accept the Zoning Administrator Report dated 11/10/09 through 12/08/09 and the Building Inspector Report (no permits issued in November). Second by Supervisor Dequaine. Motion Carried. 3-0

Motion made by Supervisor Jacobs to advance to item #8. Second by Supervisor Dequaine. Motion Carried. 3-0 Motion made by Supervisor Jacobs to further deviate to item #6. Second by Supervisor Dequaine. Motion Carried. 3-0

5. Craig Johansen / Kelsi Jean Ct. –

The Board reviewed the minutes from the meetings of November 1, 2005 and March 2, 2004 regarding action taken on a CSM request for Craig Johansen and PRD request for DuJardin/Gilson. Craig Johansen was not present at the meeting.

6. Tax Collection

Motion made by Chairman Dechamps that the Town of Green Bay continue to collect the first installment of the 2009 property taxes for the convenience of the residents of the Town of Green Bay. Second by Supervisor Dequaine. Motion Carried. 3-0

7. Assessor Contract

Motion made by Supervisor Dequaine to accept the Assessor's Contract for November 1, 2009 to November 1, 2011 which will include the assessment rolls for the years of 2010 and 2011. Second by Supervisor Jacobs. Motion Carried. 3-0

8. Insurance Renewal

Mark Verbeten of Denmark Insurance present to review the insurance policy.

9. Election Day Support Agreements –

Motion made by Supervisor Jacobs to sign the Memorandum of Agreement for Election Day Support with the City of Green Bay. Second by Supervisor Dequaine. Motion Carried. 3-0

Supervisor Jacobs made a motion to sign the Resolution supporting the 2010-2011 Memo of Understanding between Brown County and the Town of Green Bay for the Statewide Voter Registration System (SVRS) Second by Supervisor Dequaine.

Motion Carried. 3-0

10. Reappoint Election Inspectors

Motion made by Supervisor Jacobs to reinstate the following six election inspectors for the term of one year: January 1, 2010 to December 31, 2010.

Carrie Chaudoir, Laverne Soquet, Ethelreda Servais, Bea Engelbert, Eleanor Dufek, and Julie Loritz. Second by Supervisor Dequaine. Motion Carried. 3-0

11. Wisconsin Working Lands Initiative

The Board discussed the upcoming meeting to be held December 17th at the Brown County Library regarding further information of the Wisconsin Working Lands Initiative. Chairman Dechamps requested the presence of the Planning Commission members at the said meeting.

12. Any Other Business

Chairman stated he could order a Town of Green Bay parcel map from Brown County.

Motion made by Supervisor Jacobs that the contract be signed to purchase a new map system from Brown County. Second by Chairman Dechamps. Motion Carried. 3-0

13. Clerk and Treasurer Reports

Treasurer read the report – Total monies on hand through November, 2009 - \$104,890.06

Clerk read report which indicated income and expenses for the month of November, 2009 (Income - \$32,402.07 Expenses - \$16,239.19). Clerk noted there was a \$6.00 difference due to an incorrect check amount listed on the Treasurer report. Treasurer stated the correction will be made on the next report.

Supervisor Dequaine made a motion to accept the Clerk and Treasurer reports with a second by Supervisor Jacobs. Motion Carried. 3-0

14. Pay Bills

Motion made by Supervisor Dequaine to review and sign the vouchers and pay the bills.

Second by Chairman Dechamps. Motion Carried. 3-0

15. Adjourn

Motion made by Supervisor Dequaine to adjourn with a second by Supervisor Jacobs.

Motion Carried. 3-0 Adjourned at 8:30 pm.

Submitted By: Debbie Mercier, Clerk
Town of Green Bay