

**TOWN OF GREEN BAY, BROWN COUNTY, WISCONSIN  
MINUTES OF TOWN BOARD MEETING  
Tuesday, December 5, 2006**

**Time: 7:00 pm – 8:25 pm**

**Location: Town Hall**

**Next Meeting: Thursday, December 28, 2006 at 7:00 pm.**

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine Supervisor Dianne Jacobs, Clerk Debbie Mercier, Treasurer, Doris Jadin, Constable Robert Geyer, Gary Jonet, Zoning Administrator

4 Residents were present.

Chairman Dechamps called the meeting to order at 7:00 pm.

**1. Review and Take Action on November meeting minutes**

Motion made by Supervisor Dequaine to accept the minutes as presented with a second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

**2. Review Planning Commission minutes**

Supervisor Jacobs read the minutes. Motion made by Supervisor Dequaine to accept the minutes as read with a second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

**3. Review Board of Appeals minutes – No meeting held**

**4. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Supervisor Dequaine to accept the reports as presented with a second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

**5. Insurance Review**

Mark Verbeten presented the insurance renewal booklet and reviewed with the Board. He will send to the underwriter and we should receive the renewal next month.

Chairman read letter received from Wallace Dufek and letter from R Mark Inspections regarding the building permit fee for the storage building built prior to receiving the building permit. Larry Dufek and Jean Treml present to explain the confusion on the part of Wallace Dufek, they are requesting the Board to reconsider the increased fee for the building permit. Chairman Dechamps left a message for Mark Stevenson to return his phone call. Motion made by Supervisor Jacobs to temporarily table the issue for 30 minutes with a second by Supervisor Dequaine. 3-Aye 0-No Motion Carried. Mark Stevenson returned the phone call and explained he had notified Wallace Dufek in July or August regarding the building permit. Issue will be put on the January agenda.

**6. Off Premise Signs**

The Planning commission has questions for the town board regarding the distance and fees for off premise signs – they are looking for direction from the Town Board The board suggested 1,000 to 1,300 feet or approx. ¼ mile apart and the board also suggested charging a fee for off premise signs. The Planning Commission will discuss fees.

**7. Wind Turbine Ordinance**

Board held discussion regarding conditional use permit for wind turbines and possible fees to be charged.

Chairman will check if the wind turbines produce an annual fee in Lincoln – he understands the land owner gets a monthly fee Chairman Dechamps explained a fee could cover any costs incurred to the town.

**8. Municipal Court Ordinance**

1. Motion made by Supervisor Jacobs to adopt Chapter 9 of the Municipal Code of the Town of Green Bay to create a Joint Municipal Court. Second by Supervisor Dequaine. 3-Aye 0-No Motion Carried

**9. Emergency Management Director**

Motion made by Supervisor Jacobs to appoint the New Franken Fire Chief, (currently Kevin Tielens), as the Town of Green Bay Emergency Management Director effective January 1, 2007.

Clerk to draft a letter to be signed by board members at the next meeting. Notification to Kevin Tielens, Collin Peltier, and Larry Verheyden.

**10. Reinstate Election Workers**

Current election workers are: Pat Mathu, Eleanor Dufek, Ethelreda Servais, Laverne Soquet, Dianne Jacobs, Debbie Mercier, Carrie Chaudoir, Bea Englebert

Motion made by Supervisor Dequaine to reinstate the above election workers for a two-year term. Second by Dianne Jacobs. 3- Aye 0-No Motion Carried.

**11. Any Other Business**

Chairman Dechamps requested approval to contact Wisconsin Public Service regarding new street lights. Board approval granted.

Chairman Dechamps received a letter from Attorney Steve Gillis regarding the New Franken Fire Dept.

Motion made by Chairman Dechamps to inform the Fire Commission that the Town of Green Bay would like to accept the legal name change to the New Franken Fire Department and to agree to accept the established bylaws to incorporate the 181 Joint Corporation. Second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

Motion made by Supervisor Jacobs to hold the regular town board meetings on the second Tuesday of the month. Starting January 9, 2006. Second by Supervisor Dequaine. 3-Aye 0-No Motion Carried.

**12. Clerk and Treasurer Reports**

Motion made by Supervisor Dequaine to accept the Treasurers report with a second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

Motion made by Supervisor Dequaine to accept the Clerk's Report with a second by Supervisor Jacobs. 3-Aye 0-No Motion Carried.

**13. Pay Bills**

Motion made by Supervisor Jacobs to pay the bills with a second by Supervisor Dequaine. 3-Aye 0-No Motion Carried.

**14. Adjourn**

Meeting adjourned at 8:25 pm.

Submitted By: Debbie Mercier, Clerk  
Town of Green Bay