

**TOWN OF GREEN BAY, BROWN COUNTY, WI
MINUTES OF REGULAR TOWN BOARD MEETING
TUESDAY, December 13, 2011**

Time: 7:00 pm – 9:30 pm

Location: Town Hall

Next Meeting: Tuesday, Dec. 21, 2011 at 7:00 pm.

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor, Dianne Jacobs, Clerk Debbie Mercier, Treasurer, Doris Jadin

Also present were Zoning Administrator Gary Jonet, and Planning Commission Secretary Dawn Goodman

Absent: Constable, Gary Jacobs

Chairman Dechamps called the meeting to order at 7:00 pm.

Opened the meeting with the Pledge of Allegiance

Clerk verified proper posting.

6 Residents present

1. Review and Take Action on November meeting minutes

Motion made by Supervisor Jacobs to approve the November 8, 2011 minutes as presented with a second by Supervisor Dequaine. Motion Carried. 3-0

2. Review Planning Commission minutes

Motion made by Supervisor Jacobs to approve the Planning Commission minutes of November 15, 2011 with a second by Supervisor Dequaine. Motion Carried. 3-0

3. Review Board of Appeals minutes – there was no meeting held

4. Review Zoning Administrator Report and Building Inspector Report

Motion made by Supervisor Jacobs to approve the reports of October, 2011 and November, 2011 and the Zoning Administrator report dated 11/08/11 through 12/13/11 with a second by Supervisor Dequaine. Motion Carried. 3-0

5. Insurance Review

Mark Verbeten present to go over the insurance review.

6. Chapel Drive

Gary Jonet stated there was an issue of no parking signs on Chapel Drive

Karen Tipps a representative of the Shrine stated they are trying to control the parking on the east side of Chapel Drive for safety reasons

Discussion held regarding the traffic flow and the safety concerns

Chairman Dechamps stated the Board should view the property.

Motion made by Supervisor Jacobs that the issue of Chapel Lane be postponed until the meeting of December 27, 2011. Second by Supervisor Dequaine. Motion Carried.

7. Wisconsin Working Lands Completion Process

Dianne will contact Brown County Planning to set up an informational meeting regarding the changes in the Wisconsin Working Lands Initiative program

8. Request for Waiver of Tower Fees

Motion made by Supervisor Jacobs that based on the recommendation of the Planning Commission, the Town of Green Bay does not offer waivers of tower fees for: the application, the annual fee, and any other additional fees in the future as based on the adopted Resolution 2005-6. Second by Supervisor Dequaine. Motion Carried. 3-0

It was stated the clerk will be responsible for sending the annual invoices.

9. Any Other Business

Gary Jonet explained he does not currently get compensated for permits for towers. The Board will review the issue at the December 27, 2011 meeting.

10. Clerk and Treasurer Reports

Treasurer read the report. Balance on hand as of November 30, 2011 equals \$240,416.23. Clerk read report - total expenses and revenues agree for the month of October, 2011. Motion made by Supervisor Dequaine to accept the Clerk and Treasurer reports. Second by Supervisor Jacobs. Motion Carried. 3-0

11. Pay Bills

Motion made by Supervisor Dequaine to review the vouchers and pay the bills with a second by Supervisor Jacobs. Motion Carried. 3-0

12. Adjourn

Motion made by Supervisor Dequaine to adjourn with a second by Supervisor Jacobs. Motion Carried. Adjourned at 9:30 pm.

Submitted By: Debbie Mercier, Clerk
Town of Green Bay