

**TOWN OF GREEN BAY, BROWN COUNTY, WI**  
**MINUTES OF REGULAR TOWN BOARD MEETING**  
**Tuesday, August 9, 2011**

Time: 7:35 pm – 8:50 pm

Location: Town Hall

Next Meeting: Tuesday, September 13, 2011

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor, Dianne Jacobs, Clerk Debbie Mercier, Treasurer, Doris Jadin, Constable Bob Geyer, Also present were Planning Commission Secretary Dawn Goodman and Zoning Administrator, Gary Jonet

Chairman Dechamps called the meeting to order at 7:35 pm. And opened the meeting with the Pledge of Allegiance

Clerk verified proper posting.

**1. Review and Take Action on July meeting minutes**

Motion made by Supervisor Dequaine to accept the minutes as presented. Second by Supervisor Jacobs. Motion Carried. 3-0

**2. Review Planning Commission minutes**

Motion made by Supervisor Dequaine to accept the minutes of 7/19/11 as presented. Second by Supervisor Jacobs. Motion Carried. 3-0

**3. Review Board of Appeals minutes**

Motion made by Supervisor Dequaine to accept the minutes of 7/28/11 as presented. Second by Supervisor Jacobs. Motion Carried. 3-0

**4. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Supervisor Dequaine to accept the Zoning Administrator report dated 7/12/11 through 8/09/11 and Building Inspector Report dated 7/01/11. Second by Supervisor Jacobs. Motion Carried. 3-0

**5. CSM for Ripp**

Dale Raisleger was present to represent Betty Ripp. He stated there was a 5 acre split off from the original farm. He further stated the 5 acres is not buildable at this time and the Ripp family currently has no intentions to build there.

Motion made by Supervisor Jacobs to accept the CSM as an out lot for Betty Ripp. Second by Supervisor Dequaine. Motion Carried. 3-0

**6. Moratorium / Non-permanent structures from which direct sales are conducted**

The Board stated that a moratorium will not be needed as the previous Public Hearing of this date has addressed the issue of the non-permanent structures from which direct sales are conducted.

**7. Appoint Constable**

Chairman Dechamps received a resignation letter from Constable Bob Geyer as he has recently moved out of the Town of Green Bay. He thanked Bob for serving as constable, commended him for his work during his term and stated it will be a loss to the town.

Chairman Dechamps will seek another resident of the town to appoint as constable to complete the remainder of the term.

## **8. Any Other Business**

### **A. Temporary Liquor License / St. Joseph's Parish**

Motion made by Supervisor Dequaine to issue a temporary liquor license to St. Joseph's Parish for their picnic on September 11, 2011. Second by Supervisor Dequaine. Motion Carried. 3-0

Supervisor Dequaine stated that a street light on Gravel Pit Rd has been staying on. Chairman Dechamps stated that it would not cause an additional fee to the town, but Public Service could be notified.

Treasurer Jadin stated she received a notice that the Bank of Luxemburg account is dormant and will need activity to reactivate. The board suggested she transfer \$100 into the account from the Chase Bank account to reactive the Bank of Luxemburg account. Treasurer Jadin stated that in April, 2011 the \$100 check # 12801 was issued and has not yet cleared the bank. Motion made by Supervisor Jacobs that a replacement check (#12890) be issued and that if in the future check # 12801 would clear, it would be collected at that time. Second by Supervisor Dequaine. Motion Carried. 3-0

Dawn Goodman questioned if she could purchase handbooks for the Planning Commission. Motion made by Supervisor Jacobs that the town purchase four of the new hand books for use of the Planning Commission. Supervisor Dequaine suggested purchasing seven copies. Further discussion held. Supervisor Jacobs amended the motion to purchase eight of the new hand books. Second by Supervisor Dequaine. Motion Carried. 3-0

## **9. Clerk and Treasurer Reports**

Treasurer read report – Total balance on hand as of July 31, 2011 equals \$197,104.99  
Clerk read report and stated the balances of both expenses and revenues for the month of June, 2011 agree with the Treasurer's June, 2011 totals. Motion made by Supervisor Dequaine to accept the Clerk and Treasurer's report. Second by Chairman Dechamps. Motion Carried. 3-0

## **10. Pay Bills**

Motion made by Supervisor Dequaine to review the vouchers and pay the bills. Second by Chairman Dechamps. Motion Carried. 3-0

## **11. Adjourn**

Motion made by Supervisor Dequaine to adjourn with a second by Supervisor Jacobs. Motion Carried. 3-0 Meeting adjourned at 8:50 pm.

Submitted By: Debbie Mercier, Clerk  
Town of Green Bay