

**TOWN OF GREEN BAY, BROWN COUNTY, WI  
MINUTES OF REGULAR TOWN BOARD MEETING  
TUESDAY, AUGUST 13, 2013**

**Time: 7:00 pm – 8:35 pm**

**Location: Town Hall**

**Next Meeting: September 10, 2013 at 7:00 pm.**

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Dianne Jacobs, Treasurer Lori Geniesse, Clerk Debbie Mercier, Constable, Gary Jacobs  
Also present was Zoning Administrator Gary Jonet, and Dawn Goodman, Secretary of the Planning Commission

Chairman Dechamps called the meeting to order at 7:00 pm.  
Opened the meeting with the Pledge of Allegiance  
Clerk verified proper posting.

12 residents present

**1. Review and Take Action on July minutes**

Motion made by Supervisor Jacobs to approve the minutes of July 9, 2013 minutes as presented with a second by Supervisor Dequaine. Motion Carried. 3-0

**2. Review Planning Commission minutes**

Motion made by Supervisor Jacobs to approve the July planning commission minutes as presented with a second by Supervisor Dequaine. Motion Carried. 3-0

**3. Review Board of Appeals minutes – there was no meeting held**

**4. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Supervisor Dequaine to accept the Zoning Administrator report dated July 9 – August 13, 2013 with a second by Supervisor Jacobs. Motion Carried. 3-0

**A. Building Inspector Proposal**

Motion made by Supervisor Jacobs to accept the Building Inspector Proposal dated 8/13/2013 from Licensed Inspector Brett Guilette with Inspection Specialists, LLC of Sturgeon Bay. Second by Supervisor Dequaine. Motion Carried. 3-0 3 year contract beginning 8/14/2013 – See Exhibit A

**5. Temporary Liquor License / Pat Bouche, Easy Street Meats**

Motion made by Supervisor Dequaine to grant the temporary liquor license for the 28<sup>th</sup> and 29<sup>th</sup> of September, 2013 to Pat Bouche of Easy Street Meats for his Annual Pepper Fest to be held at Easy Street Meats – 4811 North County P, New Franken, WI 54229 With a second by Supervisor Jacobs. Motion Carried. 3-0

**6. CSM / Goodman –**

Motion made by Supervisor Jacobs to approve the preliminary CSM for Dawn Goodman contingent on Brown County's approval. If Brown County has approved the proposed Certified Survey Map, the Clerk can sign for the approval of the Town of Green Bay. Second by Supervisor Dequaine. Motion Carried. 3-0

**7. Any Other Business**

Motion made by Supervisor Jacobs to open the floor with a second by Supervisor Dequaine. Motion Carried. 3-0

Dean Abts present with questions regarding Clover Valley Lane and how far it extends to the East. Discussion held. Clerk to research for prior records and obtain a copy of the recorded PRD and put on the September agenda for further action.

Motion made by Supervisor Dequaine to close the floor with a second by Supervisor Jacobs. Motion Carried. 3-0

**a. Physical Address Numbers**

Discussion held regarding size and cost of physical address signs and posts as follows:

16x8 with a 14x8 engineered reflective face - Paytner warranty (engineer grade) with a 7 year warranty - price is \$10.50 per sign and \$6.20 for a post  
Total of \$16.70 does not include installation Vs. a larger sign 20x8 at \$16.59 plus the post

Motion made by Supervisor Jacobs to go with Paytner Equipment and Culvert Company for the signs and the posts. 16x8 flagtype fire number signs. Engineer grade. With the 14x8 reflective face. Second by Supervisor Dequaine. Motion Carried. 3-0

There will be approximately 1,000 signs and posts needed, Clerk will obtain address numbers and count from Brown County Planning and will contact Paytner Equipment and Culvert Co to order the signs and posts

**8. Clerk and Treasurer Reports**

Motion made by Supervisor Jacobs to accept the Clerk and Treasurer report regarding the June reconciliation. Second by Supervisor Dequaine. Motion Carried. 3-0

**9. Pay Bills –**

Motion made by Supervisor Dequaine to review the vouchers and pay the bills with a second by Supervisor Jacobs. Motion Carried. 3-0

**10. Adjourn –**

Motion made by Supervisor Dequaine to adjourn the meeting with a second by Supervisor Jacobs. Motion Carried. 3-0 Meeting adjourned at 8:35 pm.

Submitted By: Debbie Mercier, Clerk  
Town of Green Bay