

TOWN OF GREEN BAY PLANNING COMMISSION MINUTES

DATE: 3/18/14

TIME: 7:02 p.m.

PRESENT: Dawn Goodman, John Metzler, Jack Salewski, Gary Jonet, Mike Gilson, Dianne Jacobs

ABSENT: Bob Boncher due to prior commitment.

Others Present: Debbie Mercier

APPROVAL OF LAST MEETING'S MINUTES: John Metzler opened the meeting and noted that the meeting notice was properly posted in 3 places. The February 18, 2014 Minutes were reviewed. Dianne Jacobs made a motion to accept those minutes as presented. Mike Gilson seconded the motion. All approved.

(7:02 to 8:15 pm) ISSUE #1: Development of a Fee Schedule for Citations of any Ordinance Violations of the Town of Green Bay. *(this was issue #2 on the agenda, but was moved up on the agenda because the Planning Commission was waiting for input on another matter from Town Clerk Debbie Mercier, but she was running late).*

Planning Commission Secretary Dawn Goodman handed out copies of the Town of Humboldt Code of Ordinances Uniform BCJMC Ordinance, which the clerk from the Town of Humboldt had faxed over to Town of Green Bay Clerk, Debbie Mercier to review as a possible model for the Town of Green Bay to use. The Planning Commission decided to modify that model, after 2 items in question could be clarified with the Town of Humboldt Clerk by Town of Green Bay Planning Commission, secretary Dawn Goodman. Gary Jonet assigned the amendment #884-J. **MOTION MADE BY** Dianne Jacobs to recommend to the Town of Green Bay to adopt Zoning Amendment 884-J: "Chapter 14 Town of Green Bay Code of Ordinances Uniform BCJMC Ordinance" and make it part of the Town of Green Bay Code of Ordinances. **MOTION 2NDED BY** Mike Gilson **AYES:** 6 **NAYS:** none. **ABSTAIN:** none. **MOTION CARRIED.**

The Planning Commission left a note for Town Clerk Debbie Mercier to add it to the Town Board April 8, 2014 Town's agenda. A Public Hearing was set for 4/8/14 at 6:55 pm.

(8:16 to 8:49 pm) ISSUE #2: Continued work on the Working Lands Initiative, addressing the DATCP Cursory Review of the Exclusive Agriculture Ordinance *(this was issue #3 on the agenda, but was moved up on the agenda because the Planning Commission was waiting for input on another matter from Town Clerk Debbie Mercier, but she was running late).*

Planning Commission Secretary Dawn Goodman passed out copies of the DATCP Cursory Review from 4/10/13 and a copy of the proposed Town of Green Bay Section X. A-1 Exclusive Agriculture Ordinance as a reference. Dianne Jacobs then led the group item by item, through all 9 items of the Review. It was determined that a new "Definitions" section would be added to address seven items which needed defining, as well as an additional definition for "farm residences"; certain items would be moved to the subsections recommended; corresponding State Statute Findings will be incorporated in the lists of Conditional Uses; and the item "Earth Excavations" under Conditional Uses will have additional information in its description. The Planning Commission decided to continue working on this at their April 15 meeting.

(8:50 to 9:12 pm) ISSUE #3: Development of an ordinance to adopt the increase in State of WI court costs *(this was issue #1 on the agenda, but was moved back on the agenda because the Planning Commission was waiting for input from Town Clerk Debbie Mercier, but she was running late).*

The Planning Commission reviewed model ordinances suggested to Town Clerk Debbie Mercier for use by Dawn Kreuser of Brown County Municipal Court. The Planning Commission decided to modify one of the versions from the Village Board of Bellevue (See the Village of Bellevue, WI Ordinance No. 0-2013-18). Gary Jonet had previously assigned the amendment #883-J.

MOTION MADE BY Dianne Jacobs to recommend to the Town of Green Bay to adopt Zoning Amendment 883-J: "An Ordinance Amending section 1, subsection 7 "Collection of Forfeitures and Costs" of Chapter 9 "Joint Municipal Court" relating to the increase in the State of Wisconsin Court Costs, and make it part of the Town of Green Bay Code of Ordinances. **MOTION 2NDED BY** Gary Jonet **AYES:** 6 **NAYS:** none. **ABSTAIN:** none. **MOTION CARRIED.**

The Planning Commission left a note for Town Clerk Debbie Mercier to add it to the Town Board April 8, 2014 Town's agenda. A Public Hearing was set for 4/8/14 at 6:45 pm.

Other Business: There was no other business to cover at this meeting.

Date & Time of Next Meeting were set: Tuesday April 15, 2014 at 7:00pm, if it is found necessary for the Planning Commission to meet.

Motion to Adjourn Made by: Gary Jonet, Dianne Jacobs seconded. **AYES:** 6 **NAYS:** None. **Motion Carried.**

Time of Adjournment: 9:14 p.m.

Planning Commission Chairperson

Planning Commission Secretary