

**TOWN OF GREEN BAY
BROWN COUNTY, WI
MINUTES OF REGULAR TOWN BOARD MEETING
TUESDAY, August 8, 2017**

Time: 7:00 pm – 8:50 pm

Location: Town Hall

Next Regular Meeting: September 12, 2017

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Ryan DeBroux, Clerk Debbie Mercier, Treasurer, Lori Geniesse, Constable Matt Bosman

Also present was Planning Commission Secretary Dawn Goodman

Absent: Gary Jonet, Zoning Administrator

16 Present

(It is noted, there is a correction of the number in attendance for the meeting held 7/11/2017 was 56 residents instead of the 40 listed on the minutes of that date)

1. Call to Order

Chairman Dechamps called the meeting to order at 7:00 pm. Pledge of Allegiance recited. It is noted, the meeting was properly posted

2. Review and Take Action on July meeting minutes

Motion made by Supervisor Dequaine to accept the minutes as presented with a second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

3. Review Planning Commission minutes

Motion made to accept the Planning Commission minutes as presented by Supervisor Dequaine with a second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

4. Review Board of Appeals minutes - there was no meeting held.

5. Review Zoning Administrator Report and Building Inspector Report

Motion made by Supervisor Dequaine to accept the Building Inspector Report dated June, 2017 and the Zoning Administrator report dated 7/11/2017 through 8/04/2017. Second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

6. Brown County Bicentennial request

Tony & Kathy Yaggie, of All Sports Marketing USA, LLC were present, they design and develop custom property trading games. They did a presentation and had a game piece for the Board to view as Brown County will be celebrating its 200th Anniversary and will have a custom property trading game for sale (Brown County WI 200th Anniversary Opolo Game). He stated they have been in service for 22 years. He thanked the Board for the opportunity to attend the meeting. Supervisor Dequaine questioned how soon an answer is need, the 200th anniversary is 2018, so they would need an answer assumed by December, 2017. All proofing and approving is via email. There will be 30 games included if the town decides to join. The Board thanked them for the presentation.

7. Temporary Liquor License/St. Joseph's Parish

Motion made by Supervisor Dequaine to grant St. Joseph's Parish a temporary liquor license permit for September 10, 2017. Second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

8. Liquor License / AE Rocks LLC / Kevin Burkel Agent

Clerk will publish and have on the agenda for the September meeting. Address of request is 6053 Rock Falls Rd, Luxemburg, WI 54217.

9. Review of proposed CSM for GB-25, Cornette Dairy, LLC

Cornette Dairy is dividing the land, to separate from the farm. Writing it up with an easement to the mound. Dawn Goodman noted there were wetland notes indicated. Motion made by Supervisor DeBroux to accept the CSM for GB-25 with a second by Supervisor Dequaine. Voice Vote 3-0 Motion Carried.

10. Review of proposed CSM for GB-1085, Keith and Cindy Tielens

Motion made by Supervisor Dequaine to approve the CSM for Keith and Cindy Tielens. Second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

11. Comprehensive Plan change proposal from Brown County Planning to address the Shrine of Our Lady of Good Help's impact on the community.

Dawn Goodman presented the Proposal from Brown County. Chuck Lamine will put a contract together. They would start as soon as a contract would be signed, hoping to have for the September meeting. Plan is to complete in 1 year. Cost would be \$5,785, price good through 2017. Discussion held regarding budget. Lori Jacobs questioned if the public will have input. The Board stated the meetings will be posted and open to the public with public input. Sharon Depeau questioned if the Comprehensive Plan is looking for the good of the area? Is the goal to industrialize the area of the Shrine? Dawn Goodman stated, the plan will address water, sewer, etc. and with the County's expertise they will work together with the residents on a plan. Dawn further stated Brown County will complete the press release, develop a citizen participation plan, and work with a committee from the town. Motion made by Supervisor DeBroux to hire Brown County Planning to have them assist in the Comprehensive Plan regarding the Shrine. Second by Supervisor Dequaine. Voice vote 3-0 Motion Carried.

12. Correspondence-

Dawn Goodman mentioned to the Board there is a woman who is utilizing her home as a vacation rental and is not in compliance with the zoning ordinance. Neighboring residents had concerns and had contacted Gary Jonet. Clerk read the letter sent to Zoning Administrator, Gary Jonet which was sent from the woman's attorney. Clerk stated she and Gary had drafted a response letter and Gary was going to mail to her attorney.

Clerk mentioned she had received questions in regard to the new construction of the addition to Abts BouMatic; neighbors working on the concerns with Greg and will contact the Town if any further concerns.

Supervisor Dequaine read the email received from Brown County Public Works Engineer, Nicholas Uitenbroek, in regard to lowering the speed limit which indicated the following:

Brown County looks at the following items when determining if a speed change on a County Highway is necessary:

- 85th Percentile Speed – the speed at or below which 85 percent of the observed traffic travels. This best represents the “reasonable” and “proper” speed perceived by motorists and is a key characteristic of traffic conforming to a “safe” and “reasonable” speed limit.
- Reported Accidents – this is compared to the state wide average for similar roadways.
- Development / Driveway Access – generally lower speeds are necessary to highly developed areas with many driveways.
- Sight Distances/Road Geometrics – the roadway is evaluated to determine appropriate speed.
- Parking and Pedestrian/Bicycle Conflicts
- Pavement Surface
- Enforcement Level

I added a brief explanation of some of the more complicated items. Also, please note that the items listed above are standard to all speed studies completed throughout the state of Wisconsin as described in the Wisconsin Transportation Bulletin No. 21.

The lowering of a speed limit had been questioned at the meeting of July 11, 2017 from a resident with a concern of the speed near the Shrine.

13. Any Other Business Authorized by Law

Supervisor DeBroux questioned if we need to revisit the idea of a projector and video board.

Supervisor Dequaine asked if we are going to replace signs, the two way arrow. Chairman Dechamps will call to have it replaced, Gravel Pit Rd and Mary's rd.

Craig Johansen, was given the floor, he previously had come to the meeting with a request to sell a lot on Kelsi-Jean Ct. Craig stated he has no problem putting the road in, he doesn't want to tap into investments, or take out a loan, he feels if he provides an irrevocable letter of credit to the town for the full amount, he should be allowed to continue and sell the lot. Discussion held regarding completion time frame and water management. Board stated Mr. Johansen should provide the Board at the September 12, 2017 meeting- two estimates, a letter of credit to cover the amount, dates for the binder and a date of project completion, specs for the roads must be given to the contractor

14. Clerk and Treasurer Reports

Treasurer read report, Total monies on hand ending June, 2017, equals \$359,505.13. Total income equals \$11,059.06 and total expenses were \$33,663.10. Motion made by Supervisor DeBroux to accept the Clerk and Treasurer reports. Second by Supervisor Dequaine. Voice vote 3-0 Motion Carried.

15. Review Vouchers and Pay Bills

Motion made to review the vouchers and pay the bills made by Supervisor Dequaine. Second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

16. Next Meeting Date/Adjourn

Next meeting date will be Tuesday, September 12, 2017. Motion made to adjourn the meeting by Supervisor Dequaine with a second by Supervisor DeBroux. Voice vote 3-0 Motion Carried. Adjourned at 8:50 pm.

Submitted By: Debbie Mercier, Clerk