

**TOWN OF GREEN BAY  
BROWN COUNTY, WI  
REGULAR TOWN BOARD MEETING  
TUESDAY, November 14, 2017 Immediately following the Budget**

Time: 7:25 pm – 8:45 pm

Location: Town Hall

Next Regular Meeting:

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Ryan DeBroux, Clerk Debbie Mercier, Treasurer, Lori Geniesse, Constable Matt Bosman, Zoning Administrator, Gary Jonet and also present was Planning Commission Secretary Dawn Goodman

10 Present

**1. Call to Order** – Chairman Dechamps called the meeting to order at 7:25 pm

**2. Review and Take Action on October meeting minutes**

Motion made by Supervisor Dequaine to approve the minutes of October 10, 2017 as presented. Second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

**3. Review Planning Commission minutes** - there was no meeting held

**4. Review Board of Appeals minutes** – there was no meeting held

**5. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Supervisor DeBroux to accept the Zoning Administrator Report dated 10/10/2017 to 11/14/2017 and the Building Inspector report for the month of October, 2017. Second by Supervisor Dequaine. Voice vote 3-0 Motion Carried.

**6. WisVote Memo of Understanding (Brown County)**

Motion made by Supervisor Dequaine to accept the Memorandum of Understanding between Brown County and the Municipality regarding updating the Wisconsin Statewide Voter Registration System (WIS Vote). Second by Supervisor DeBroux. Voice Vote 3-0 Motion Carried.

**7. Specific matters for discussion and possible action by Town Board in open session.**

**A. Intergovernmental agreement between the Town of Scott (and Scott Municipal Utility) and the Towns of Green Bay and Humboldt, for the Town of Scott to take over the New Franken Sanitary District.**

Motion made by Supervisor DeBroux to enter into the intergovernmental agreement. Second by Supervisor Dequaine. Voice vote 3-0 Motion Carried.

**8. Liquor License Request**

Clerk indicated a liquor license request was received from DS Real Estate Holding LLC, operating as 54 One Stop, LLC, Agent Dustin May; for the location of 5112 Algoma Rd, New Franken. Clerk will publish as required. License request to be on the December 12, 2017 agenda.

**9. Correspondence Received**

Clerk indicated the Wisconsin Department of Transportation is currently soliciting applications for the 2018-2022 Transportation Alternatives Program (TAP) award cycle. Discussion held regarding the TAP Grant; the

town had previously applied for the grant and was denied. It was determined we do not currently have a project which fits the scope of the program at this time.

Clerk stated, the Brown County Town's Association District meeting was held on October 26, 2017. Guest speaker, Attorney Matt Parmentier spoke in regard to town ordinances with attention to dealing with nuisance properties- a nuisance enforcement hand out was provided.

Clerk spoke regarding 2017 Wisconsin Act 52 which requires specific Bonding for the Treasurer- The statute was amended to read (in part), that each town, city, or village shall, unless exempted under sub. (2) a resolution by the town, execute and deliver to the county treasurer a bond, with sureties, to be approved by the chairperson of the town, conditioned for the faithful performance of the duties of the office of the treasurer. The bond shall be no less than the amount of state and county taxes apportioned to the town. For full detail reference 2017 Wisconsin Act 52: Wisconsin Statutes Section 1. 70.67 (1). Board suggested Clerk should contact Insurance Agent to get more information on the current Treasurer Bond in place.

Supervisor DeBroux made a motion to open the floor with a second by Supervisor Dequaine. Voice Vote 3-0. Motion Carried. John Gilling was present and questioned the required road frontage (100' or 75') for the Rural Residential District. The parcel in question is GB-338 located on Rockwood Point Dr. He questioned whether the lot was buildable. The potential buyer Randy Bania was also present. Discussion held. The Board indicated in the Rural Residential District, the lot frontage is 100 feet minimum without public sewer and 75 feet minimum in a public sewer district. The Board confirmed to both Mr. Gilling and Mr. Bania that the lot they are questioning is a buildable lot. Motion to close the floor made by Supervisor DeBroux. Second by Supervisor Dequaine. Voice vote 3-0. Motion Carried.

## **10. Any Other Business Authorized by Law**

### **A. Old Business**

## **11. Constable Report**

Constable Bosman stated he had attended the municipal court meeting with Chairman Dechamps. They had questioned whether a citation could be utilized for a warning. It was stated a warning letter should be utilized. Matt will be giving a warning letter to the house located on Double Winds Way and the property owner who filled in the culvert on Mary's Rd. The constable provided a draft warning letter to the Board which he plans to use.

## **12. Clerk and Treasurer Reports**

Treasurer read report. Total monies on hand as of September 30, 2017 is \$296,858.73. Total expenses were \$34,212.83 and Income of \$16,537.83. Motion made by Supervisor Dequaine to approve the Treasurer and Clerk reports with a second by Supervisor DeBroux. Voice vote 3-0. Motion Carried.

## **13. Review Vouchers and Pay Bills**

Supervisor DeBroux made a motion to review the vouchers and pay the bills. Second by Supervisor Dequaine. Voice vote. Motion Carried.

## **14. Next Meeting Date/Adjourn**

Motion made by Supervisor Dequaine to adjourn with a second by Supervisor DeBroux. Voice vote 3-0. Motion Carried. Meeting adjourned at 8:45 pm.

Next regular meeting to be held on Tuesday, December 12, 2017 at 7:00 pm.

Submitted by: Debbie Mercier, Clerk