

**TOWN OF GREEN BAY
BROWN COUNTY, WI
REGULAR TOWN BOARD MEETING
TUESDAY, MARCH 10 2020**

Time: 7:00 pm – 8:20 pm

Location: Town Hall

Next regular meeting will be held April 14, 2020

Attendance: Chairman Cary Dequaine, Sup Matt Bosman, Clerk Debbie Mercier, Treasurer Lori Geniesse, and Constable, Jeff DuBois, Zoning Administrator Gary Jonet Absent: Supervisor Ryan DeBroux

6 Residents Present

It is noted, the meeting was properly posted.

1. Call to Order

Chairman Dequaine called the meeting to order at 7:00 pm

Opened the meeting with reciting the Pledge of Allegiance.

2. Review and Take Action on February meeting minutes

Motion made by Chairman Dequaine/Sup Bosman to accept the February 11, 2020 meeting minutes as presented. Voice vote 2-0 Motion Carried.

3. Review Planning Commission minutes - there was no meeting held

4. Review Board of Appeals minutes – there was no meeting held

5. Review Zoning Administrator Report and Building Inspector Report

Motion by Sup Bosman to accept the Zoning Administrator Report dated 01/13/20 to 3/10/20 and the Building Inspector Report for February 2020. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

6. Dyckesville Sanitary District – Reappoint Dick Charles

Motion made by Chairman Dequaine to reappoint Dick Charles to the Dyckesville Sanitary District for a 6 year term. Second by Sup Bosman. Voice vote 2-0 Motion Carried.

7. Request to Sell Fireworks on property in New Franken

Dustin May present. Chairman Dequaine asked where they are interested in selling the fireworks. Dustin explained it would be on the corner lot northeast side of Hwy 54 and CTH T. He is interested in putting some type of a trailer which he would plan to operate from approximately Memorial Day to Labor Day. The Board stated, he would need to rezone to Business; the parcel is GB-215. It was recommended Dustin have the owner request the re-zone and attend the Planning Commission meeting currently scheduled for the 3rd week in March and the Board meeting in May.

8. Indemnification and Hold Harmless Agreement / Shrine

Chairman Dequaine explained if the Indemnification and Hold Harmless Agreement is signed in regard to Chapel Drive, the Town of Green Bay will no longer have any liability or maintenance responsibilities. Chairman said the town had maintained it for some time, he stated even if the town tried selling it, it would not cover the legal court cost that would be incurred; the town's attorney has advised the signing of the agreement.

He further stated the town gets approximately \$200 annually on road aid, which doesn't even cover the snow plowing cost. He said the town has nothing to gain by keeping it, in his opinion it is in the best interest of the town to walk away from any liability and further maintenance. Supervisor Bosman noted the people who live next to Chapel Drive are not happy in regard to this agreement and it has caused heart ache.

Motion made by Sup Bosman that the Indemnification and Hold Harmless Agreement with the Shrine be signed. Second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

9. Old Business

A. Flooding / sand bags available

Chairman Dequaine stated the town purchased 150 sand bags from the County. Chairman stated a woman was told the County would deliver for free; however, the town did not get the bags for free, Chairman stated it was approximately a cost of \$730 for the 150 bags. He stated one person has purchased 40 bags and other people have questioned about purchasing some of the bags. Chairman stated we have to charge \$5 to cover the costs of the bag. The Town has 110 still available. Supervisor Bosman showed the residents the barricades which were recently purchased. Chairman stated, the County informed us that the County may not have enough available for the municipality to use. Eight barricades were purchased. Clerk stated Brown County sent the 2021 Municipal Maintenance Agreement. Motion made by Chairman Dequaine to enter into a General Maintenance Agreement with Brown County for an annual amount of \$5,000. Second by Supervisor Bosman. Voice vote 2-0 Motion Carried.

10. Constable Report – constable had nothing to report

11. Correspondence Received

Clerk stated she had received a request from the Brown County Municipal Court regarding the documentation for the Abts hearing. Process for any further court cases was discussed. Chairman Dequaine will contact town's Attorney to request a copy of the citation to be sent to the court. Discussion regarding internet service; Clerk stated CenturyLink has upgraded the town service to 10 megabit speed. Clerk also stated she had checked with Leighton about contracting for the computer security requirement due to the grant money received from the Wisconsin Elections Commission; they do not offer that service. Clerk will contact Camera Corner to further see about entering a contract with them for computer security for elections.

12. Any Other Business Authorized by Law

A. Open Floor for Public Comment

Chairman Dequaine made a motion to open the floor. Second by Sup Bosman. Voice vote 2-0 Motion Carried. Dawn Goodman brought up the need for future election workers. The Board will get the word out to see if there is any interest in obtaining additional people to work for elections in the future. Chairman Dequaine made a motion to close the floor second by Supervisor Bosman. Voice vote 2-0 Motion Carried

13. Clerk and Treasurer Reports

Treasurer read report. Balance on hand as of January 31, 2020 is \$822,026.15. Income for the month of January, 2020 totals \$1,796,016.10 and the Expenses totaled \$1,699,880.45. Clerk balances agree with the Treasurer. Motion made by Sup Bosman to accept the Clerk and Treasurer reports as presented with a second by Chairman Dequaine. Voice vote 2-0 Motion Carried.

14. Review Vouchers and Pay Bills

Motion made by Chairman Dequaine; Second by Supervisor Bosman to review the vouchers and pay the bills. Voice vote 2-0 Motion Carried. (Check numbers paid: 15253-15278)

15. Next Meeting Dates/Adjourn

Motion to adjourn made by Chairman Dequaine/ Second Sup Bosman. Voice vote 2-0 Motion Carried. Meeting adjourned at 8:20 pm.

Financial Audit, Annual Meeting, Open Book and Board of Review - Next meeting dates are as follows:

Open book is scheduled for Monday May 18th 10:30 am to 12:30 pm. The Board of Review is scheduled for Tuesday May 26th from 5-7 pm. Financial Audit will be held on March 24th at 7 pm. And the Annual Meeting will be April 14 at 7 pm; the regular meeting will follow the annual meeting.

Submitted By: Debbie Mercier, Clerk
Town of Green Bay