

**TOWN OF GREEN BAY  
BROWN COUNTY, WI  
Regular Town Board Meeting  
May 08, 2018**

Time: 7:00 pm – 8:50 pm

Location: Town Hall

Next Regular Meeting: Monday, June 18, 2018 (due to special general election to be held on regular meeting night)

Attendance: Supervisor Cary Dequaine, Supervisor Ryan DeBroux, Clerk Debbie Mercier, Treasurer Lori Geniesse, Constable Matt Bosman, and Zoning Administrator, Gary Jonet

Excused absence: Chairman Lee Dechamps

14 present

**1. Call to Order**

Sup DeBroux made a motion to have Sup Dequaine chair the meeting in the absence of Chairman Lee Dechamps. Voice vote 2-0 Motion Carried. Sup Dequaine called the meeting to order at 7:00 pm. Meeting was opened with the Pledge of Allegiance. It is noted, the meeting was properly posted.

**2. Review and Take Action on April meeting minutes**

Sup DeBroux motion to approve minutes of regular meeting of April 10, 2018 as presented. Sup Dequaine 2<sup>nd</sup>. Voice vote 2-0 Motion Carried.

**3. Review Planning Commission minutes**

Sup DeBroux made a motion to approve the minutes of the Planning Commission dated April 17, 2018. Second by Sup Dequaine. Voice vote 2-0 Motion Carried.

**4. Review Board of Appeals minutes – there was no meeting held**

**5. Review Zoning Administrator Report and Building Inspector Report**

Motion made by Sup DeBroux to accept the Zoning Administrator report dated 4/10/18 through 5/08/18 and the Building Inspector Report for the month of April, 2018. Second by Sup Dequaine. Voice vote 2-0 Motion Carried.

**6. New Franken Fire Dept 2017 Financial Statement**

Motion to open the floor made by Sup DeBroux with a second by Sup Dequaine. Voice vote 2-0 Motion Carried. Supervisor DeBroux explained that due to the fact the report was not available at the Annual Meeting, it was put on the agenda for the next meeting and the report is now available on the back table. Sup DeBroux stated there are some ins and outs that pass through; he further stated approximate cost per resident is \$33 - \$38. The Town of Green Bay pays 1/3 of capital and approximately 1/3 of operating costs for the fire dept. When asked again, there were no questions or comments from the electors. Motion made to close the floor Sup DeBroux. Second Sup Dequaine. Voice vote 2-0 Motion Carried. Based on no comments or concerns from the electors, a motion was made by Supervisor DeBroux to accept the New Franken Fire Department 2017 Financial Statement with a second by Supervisor Dequaine. Voice vote 2-0 Motion Carried.

**7. Dyckesville Sanitary District/Representatives – no action taken at this time**

## **8. Brown County Public Works Maintenance Agreement**

Public Works Agreement was mailed to Chairman Dechamps for review at this meeting. Supervisor Dequaine and Supervisor DeBroux briefly reviewed the maintenance agreement. Supervisor Dequaine made a motion to table the approval of the Brown County Public Works Maintenance Agreement until the June meeting to allow time for the Board to review the agreement.

## **9. Old Business**

### **A. CTH P/DeGardin Rd Property Owner Concerns**

Matt Bosman took the floor. Stated Tim Jorgensen and Alex Mertens met with Greg. He stated Mr. Abts realizes there are some things he has to take care of. Mr. Jorgensen stated looking at the plans and specs in the very back corner, he is supposed to be 25' from the lot line, but that Mr Abts has constructed less than the proposed 25'. Mr. Jorgensen stated many of the items stored outside have now been put behind his house, Mr. Mertens stated there have been items put on his property, he also stated there is a drain from the new building which goes to Mr. Mertens property. Mr. Abts had told Matt that it was disconnected, but it has not been disconnected. Matt stated Mr Abts believes he is zoned heavy industrial, however the records indicate he is zoned B-1 Business. Discussion held regarding the use of the driveway. Matt stated Greg would like to buy more property from the adjacent property owners. But there is an issue with Tim's mound system. The setback is 10'. He applied for a 25' setback, but did not follow that and is now closer to approximately 19'. Sup DeBroux questioned Mr Jorgensen and Mr Mertens what type of proposal they have thought of, Mr. Jorgensen stated he would like them to put some type of barrier up and he would like it to be a minimum of 8'. The ideal situation would be a berm and barrier to defer the sound and lights. Clarification and review of Zoning Ordinance General Provisions, page 19 #5. Constable Bosman questioned that Board as to what should be done. Zoning Administrator would like to check the records to see what year, Greg built and what year the residential development was rezoned to residential. Clerk to check zoning. Sup DeBroux stated he feels they may have to make him put up a fence, a minimum of 8'. Discussion held regarding rules for existing building and the addition. Discussion held regarding the tanks at the front of the property. Discussion held regarding what will be fixed. Sup DeBroux questioned what height of fence would be requested. Mr. Jorgensen stated the higher the fence he could get, the better. Both Mr. Jorgensen and Mr. Mertens stated they are not willing to give up any of their land. Mr. Jorgensen stated 10' to 12' fence. Discussion held regarding the possibility of constructing a berm. It was also stated they are wondering if Mr Abts is running trucks that are too heavy for his zoning district. The Zoning Administrator stated, he can run trucks, but the business cannot own them. Further discussion held regarding traffic flow. Motion made by Sup DeBroux to table the issue until next month so the Town Clerk can research the records. Second by Sup Dequaine. Voice vote 2-0 Motion Carried.

## **10. Constable Report**

Matt Bosman stated there is one other issue. He stated Mr. Dechamps received a call about a blocked culvert. Matt stated it is Chris Kollross who has filled in his ditch and put in a drain tile which has changed the flow of the water. Location is corner of Cindy Ct. because the ditch has been filled in. Matt gave a diagram to the Board for review. Both neighbors were present. Discussion held regarding the historical flow of the water. Sup DeBroux made a motion to table the issue of the water on Cindy Ct and Mary's Rd until next meeting so the Board can go and look at it. Voice vote 2-0. Motion Carried.

## **11. Correspondence Received**

### **A. Thank you to and from St. Joseph's Parish**

Clerk stated St. Joseph's parish had allowed the town board to utilize the church hall for the 2nd public meeting with Brown County in regard to the Comprehensive Plan Amendment for the Shrine of Our Lady of Good Help. A Thank you was put in the minutes on behalf of the town residents for the use of St. Joseph's hall. Father Carlos Villalux from St. Joseph's Parish wanted to also thank the Town of Green Bay for the public use of the parking lot during mass times.

## **B. Concerns during recent snowstorm**

The Clerk as well as Board members had received complaints during the recent April snow storm. The Supervisors had attended a meeting on April 23rd with the Brown County Public Works Department, they stated the county had a truck break down as the snow was very difficult to push and it was an extremely hard snowfall. The County have assured the residents that in an emergency situation they will get there. Discussion held as this was a 130 year record snow storm. (per the Public Works meeting an approximate \$640,000 cost to the snowstorm) Jason Miller stated on a regular snow fall, he feels the plowing is poor in his subdivision. Discussion was held regarding a designated driver to the town. There was further discussion regarding possibly putting snow plowing out for bids.

## **C. Conditional Use Permit Process/Board of Appeals**

Clerk stated going forward any conditional use requests would go first to the Planning Commission and then to the Board of Appeals instead of the Town Board which has previously been done. This is due to a change in state municipal law.

## **12. Any Other Business Authorized by Law**

Sup DeBroux stated Steve Dantoine is retired, and Mike Cisler is now the manager of Brown County Public Works. He further stated the town has been informed that Brown County is a demo or practice county with the DNR, they have a process where they will do all of the engineering as long as they follow the checklist supplied by the DNR, which should speed up the process. The county said if we are going to do any culverts or any culvert replacements we need to let them know so they can have time to research. They would prefer we would let them know the beginning of February so they could research by the end of May. Sup DeBroux stated he brought up the complaint in regard to the billing at the meeting with the Public Works Dept.

## **A. Open Floor for Public Comment**

Motion to open the floor. Sup DeBroux/Sup Dequaine Voice vote 2-0 Motion Carried.

Jason Miller stated he got a call from someone who takes care of the parking lot at St. Louis church. Discussion held regarding the location of the church. It was stated the parking lot is in the Town of Green Bay, but not the church. No further comments. Motion to close the floor. Sup DeBroux/Sup Dequaine. Voice vote 2-0 Motion Carried.

## **13. Clerk and Treasurer Reports**

Treasurer Geniesse presented reports; the total monies on hand as of end of March, 2018 is \$526,429.02, Expenses for the month of March, 2018 totaled \$108,749.22 and Income of \$1,109.08. Totals agree with Clerk's report. Motion made by Supervisor DeBroux to accept the clerk and treasurer reports. Second by Supervisor Dequaine. Voice vote 2-0 Motion Carried.

## **14. Review Vouchers and Pay Bills**

Motion made by Supervisor DeBroux to review the vouchers and pay the bills with a second by Supervisor Dequaine. Voice vote 2-0 Motion Carried. (Check numbers paid 14719-14730)

## **15. Next Meeting Date/Adjourn**

Motion to adjourn the meeting made by Supervisor DeBroux/Second by Supervisor Dequaine. Voice vote 2-0 Motion Carried. Meeting adjourned at 8:50 pm.

Next regular meeting will be held on Monday, June 18 at 7:00 pm and the 3<sup>rd</sup> meeting for the Comprehensive Plan Amendment Process will be held on June 19, 2018 at 7:00 pm.

Submitted by: Debbie Mercier, Clerk