

**TOWN OF GREEN BAY, BROWN COUNTY, WI
MINUTES OF REGULAR TOWN BOARD MEETING
TUESDAY, JANUARY 12, 2016**

Time: 7:00 pm – 8:45 pm

Location: Town Hall

Next Regular Meeting: February 9, 2016

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Supervisor Ryan DeBroux, Clerk Debbie Mercier, Treasurer, Lori Geniesse, Constable, Gary Jacobs Also present was Zoning Administrator Gary Jonet and Planning Commission Secretary Dawn

5 Residents present

Chairman Dechamps called the meeting to order at 7:00 pm with The Pledge of Allegiance recited. It is noted, the meeting was properly posted.

1. Review and Take Action on December meeting minutes

Motion made by Supervisor Dequaine to accept the minutes from the Public Hearing dated December 8, 2015, the Regular meeting dated December 8, 2015, and the special meeting of December 29, 2015. Second by Supervisor DeBroux. Voice vote 3-0. Motion Carried.

2. Review Planning Commission minutes – no meeting held

3. Review Board of Appeals minutes – no meeting held

4. Review Zoning Administrator Report and Building Inspector Report

Motion made by Supervisor DeBroux to accept the Zoning Administrator Report dated 12/08/15 thru 1/12/16 as presented. Second by Supervisor Dequaine. Voice vote 3-0 Motion Carried. There was not a Building Inspector Report received this month.

5. Insurance Review

Mark Verbeten present to review the policy – town hall valued at \$400,500 includes \$48,800 personal property and \$10,000 for monument. The blanket limit is \$482,700. The blanket will go down due to the removal of the old town hall which was taken down in November, 2015. Motion made by Supervisor Dequaine to accept the Insurance Policy and renew for 2016. Second by Supervisor DeBroux. Voice vote 3-0. Motion Carried.

6. Rubbish/Recycling Contract

Steve Estes and Brian Hopkins from Advanced Disposal were present to discuss the contract and service. Motion made by Supervisor DeBroux to renew the contract with Advanced Disposal with the rates as follows: Year 2016 - \$9.85, Year 2017 - \$10.20, Year 2018 - \$10.55, Year 2019 - \$10.70 and the last 3 years locked in at \$10.95 through 2022. Second by Supervisor Dequaine. Voice vote 3-0 Motion Carried.

7. Wages/Fees – Zoning Administrator and Board of Appeals Secretary

Gary Jonet stated he gets a percentage of the set fees and currently a flat rate of \$85 per month. Motion

made by Chairman Dechamps to raise the flat rate compensation for the Zoning Administrator to \$115 per month. Second by Supervisor Dequaine. Voice vote. 3-0 Motion Carried. (Resolution 2016-1)
The Board stated, the Secretary of the Planning Commission is currently at a compensation of \$85.00 per diem. Motion made by Supervisor DeBroux to raise the Board of Appeals Secretary compensation to \$85.00 per diem. Second by Supervisor Dequaine. Voice vote. 3-0 Motion Carried. (Resolution 2016-2)

8. Any Other Business

Norm Rabas was present and stated he is getting very concerned with Dr. Robert Villwock's property located on Sandy Cove. It has been a poured basement sitting for about 6 years with no completion. The Board discussed and reviewed the Code of Ordinance/Nuisance ordinance. Board stated the clerk is to draft a letter stating the said property is in violation of the Town's Nuisance Ordinance and send to Dr. Villwock. Chairman Dechamps stated during the last snowstorm, he had received many complaints regarding roads not being plowed timely. The County stated the truck broke down, is now fixed and is currently operating. The Chairman said Brown County Public Works Dept. would like to have a meeting to discuss how much work we are going to give them in 2016 and 2017. The Board will plan a date to meet with the County's Public Works Dept. Chairman further stated the Brown County had canceled the job to repair the culvert on Abts Rd and CTH P.

Chairman Dechamps also stated a member of the Shrine is meeting with the Chairman at the town hall on Thursday evening to discuss the upcoming plans for the Shrine.

Clerk said she had received a call from Pat Deprey in regard to the Walk to Mary. The Board agreed to allow the Walk to Mary as they have done in the past with mention that a permit may be in place prior to the walk at which time they would be notified. Clerk to contact Mr. Deprey.

A. Correspondence received regarding future possible agenda items

There was no correspondence received in regard to a future agenda item.

9. Old Business

A. Clover Valley – Clerk had contacted property owner, Jacob Deterville in regard to having the paper work drafted to transfer the cul-de-sac portion of Clover Valley to the town.

B. Transportation Alternatives Program (TAP)

Dawn Goodman stated she had completed as much as she could in regard to the TAP application. She spoke with Peter Fluke of WE Bike; he is certified and helps with education and facilities. The plan would be a possible 3 session instructional course regarding bicycling skills, and walking and biking safety. The cost would be an approximate \$150 per hour plus expenses for instructional materials, with an estimate of \$900 plus materials, rounded to an approximate \$1,000 for the application request.

Motion to draft a Resolution and to have Dawn Goodman complete the Transportation Alternatives Program (TAP) Grant application. Second by Supervisor Dequaine. Voice vote 3-0 Motion Carried. (Resolution 2016-3)

C. Update on Farmland Preservation Ordinance (DATCP)

Clerk read letter from DATCP dated December 21, 2015 which states the Town has completed the process for the certification of the Farmland Preservation Ordinance. It further states the Certification of the Farmland Preservation Ordinance expires on December 31, 2018. *See Exhibit A

10. Clerk and Treasurer Reports

Treasurer read report for Month-end November, 2015; total funds available at \$183,164.23. The Income for the month of November totaled \$23,204.08 and the total Expenses were \$14,628.59.

Treasurer stated she is currently setting up the separate account for the Lambeau tax funds. She also stated there is an issue with the signers on the Chase accounts which will need to be addressed; Chase had removed a signer in error and had a previous signer still listed that should not have been listed. Clerk and

Treasurer to work with Chase Bank to get this corrected.

Clerk presented and read the report for Month-end November, 2015. Income and Expense balances agree with Treasurer's report. Supervisor Dequaine made a motion to accept the Clerk and Treasurer report. Second by Supervisor DeBroux. Voice vote 3-0 Motion Carried.

11. Pay Bills

Motion made to review the vouchers and pay the bills by Supervisor Dequaine. Second by Supervisor DeBroux. Voice vote 3-0. Motion Carried.

12. Adjourn

Motion made to adjourn the meeting by Supervisor DeBroux. Second by Supervisor Dequaine. Voice vote 3-0. Motion Carried. Meeting adjourned at approximately 8:45 pm.

Submitted By: Debbie Mercier, Clerk