

**TOWN OF GREEN BAY
BROWN COUNTY, WI
Regular Town Board Meeting
Tuesday August 18, 2020**

Time: 7:00 pm – 8:45 pm

Location: Town Hall

Next regular meeting will be held September 8, 2020

Attendance: Chairman Cary Dequaine, Supervisor Ryan DeBroux, Sup Matt Bosman, Clerk Debbie Mercier, Treasurer Lori Geniesse, and Zoning Administrator Gary Jonet

Absent: Constable Jeff DuBois

5 Residents Present

It is noted, the meeting was properly posted.

1. Call to Order

Chairman Dequaine called the meeting to order at 7 pm. opened the meeting with reciting the Pledge of Allegiance.

2. Review and Take Action on July meeting minutes

Motion made by Sup DeBroux to accept the minutes dated July 14, 2020 with a second by Sup Bosman. Voice vote 3-0. Motion carried.

3. Review Planning Commission minutes

Discussion held regarding guidance on an ATV/UTV ordinance; it was noted, the attorney who is assisting the town with the updates of the Municipal Code has provided a draft ordinance to the Planning Commission. Motion made by Sup Bosman to accept the Planning Commission minutes dated August 25, 2020 as presented. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

4. Review Board of Appeals minutes – there was no meeting held

5. Review Zoning Administrator Report and Building Inspector Report

Motion made by Sup DeBroux to accept the Zoning Administrator report dated 7-14-20 to 8-18-20 and the Building Inspector Report dated the month of July. Second by Sup Bosman. Voice vote 3-0 Motion Carried.

6. Summer Road Maintenance

Sup DeBroux explained while Scott Construction was working in our area, they asked if there was any sand available to put on the roads where needed to help bind and seal. At that time, there was not any sand available. Sup DeBroux stated the concerns he has is that he does not have a truck insured at this time but he can take care of having a truck available, sand could be purchased and utilized where needed for summer road maintenance. Scott Construction did put some preventative chips on some of the town roads at no cost. Discussion held. The town could utilize sand or chips for summer road maintenance to assist in binding and sealing the roads when it is very hot and on the roads where there is repetitive traffic, or they could do nothing. Board discussed and recommended Sup DeBroux get some sand to have and to spread when needed; whatever sand is not utilized will be utilized in the winter for winter road maintenance.

7. Appoint Board of Appeals Board Members

Jon Jadin and Ron Abts were up for re-appointment. Clerk to contact Jacob Deterville to see if he is interested in becoming a Board of Appeals member; Ron Abts will be moving out of the town and no longer wanted to be a member of the Board of Appeals. This item will be put on next month's agenda.

8. WEC Cares Subgrant application

Discussion held regarding grant opportunities. Will be an agenda item for the September meeting.

9. Drop-off Bins for absentee ballots/ Future Elections

Sup Bosman will check into the creation of a drop-off box for ballots for future elections.

10. Warehouse Dr future development discussion

John Metzler was present; he said his family is looking into the possibility of extending Warehouse Dr approximately 250'. He stated his son is considering building a house back there, if there is interest in selling land adjacent. John said they will have it surveyed, they are working with a construction company. He will come back to the Board after they have a plan; he said most likely they won't do anything this year

11. Old Business

A. Signage for Trouble Lane Access Easement

Discussion held regarding signage for the access easement to the bay on Elmwood Lane/Trouble Lane. Board discussed; determined to include on the sign: closed ½ hr after sunset, opens ½ hr before sun rises. No Public Parking on Road, 5' walking easement only, Be respectful of neighboring property owners, Town of Green Bay Public Access. Owners of the residential properties in which this easement access is near would like a letter stating the liability is not on them. Clerk to contact town attorney to have a letter drafted.

12. Constable Report – there was no report

13. Correspondence Received

Motion made by Chairman Dequaine to open the floor. Second by Sup Bosman. Voice vote 3-0 Motion Carried. John Kauth from the Edgewater Bluff Villas was present; he would like some direction on landscaping on the Edgewater Bluff Villa property, he stated he understands the tree trimming restrictions. He further stated there are some residents who have some wild area that they would like to return to grass, he also stated between the fencing and the ledge they have sumac and brush growing up, it is about 7 or 8 feet tall and it is blocking the view of the bay, they would like to hire a company to clean that out so they have the view of the bay again. He also mentioned, they understand there are protective species in the area and they are not to cut trees, but would only cut the brush. Motion made by Chairman Dequaine to allow the Edgewater Bluff Villas permission to cut the brush between the fence and the ledge, specifically not to cut trees only the brush. Second by Sup DeBroux. Voice vote 3-0 Motion Carried. Board members will individually go out to the property to look at the area requested for the expansion of the lawn and a future decision will be made whether the area in question can be planted with grass.

Dawn Goodman stated Julie Renier is very concerned about the high speed people are going through on CTH K. Dawn suggested that she contact Paul Fontecchio with Brown County Highway Commission, it has been previously brought up that the speed limit get lowered through this area. Discussion held, the County has jurisdiction over all county roads and speed limits on the county roads. Motion made to close the floor by Chairman Dequaine. Second by Sup Bosman.

Clerk explained she received a call from Harter's Fox Valley Disposal. Board stated this item should be put on the agenda for the October or November agenda; this will have to be put out for bids. Clerk stated the Brown County Municipal Recycling Agreement will be signed and extended for another year.

14. Clerk and Treasurer Reports

Treasurer read report, total monies on hand as of end of June, 2020 is \$436,332.14. Income totaled \$2,421.99 and total expenses for the month of June was \$47,528.61. Sup Bosman made a motion to accept the clerk and treasurer reports. Second by Sup DeBroux. Voice vote 3-0 Motion Carried.

15. Review Vouchers and Pay Bills

Chairman Dequaine made a motion to review the vouchers and pay the bills. Second by Sup Bosman. Voice vote 3-0 Motion Carried. (Check numbers paid: 15373-15404)

16. Next Meeting Dates/Adjourn

The next meeting will be held Tuesday, September 8th. Motion to adjourn the meeting made by Sup DeBroux with a second by Sup Bosman. Voice vote 3-0 Motion Carried Meeting adjourned at 8:45 pm.