

**TOWN OF GREEN BAY, BROWN COUNTY, WI
MINUTES OF REGULAR TOWN BOARD MEETING
TUESDAY, APRIL 11, 2017**

Time: 7:25 pm – 8:20 pm

Location: Town Hall

Next Regular Meeting: May 9, 2017

Attendance: Supervisor Cary Dequaine, Supervisor Ryan DeBroux, Clerk Debbie Mercier, Treasurer, Lori Geniesse, Constable Gary Jacobs Also present was Planning Commission Secretary Dawn Goodman, Zoning Administrator Gary Jonet and newly elected Constable Matt Bosman

Excused Absence: Chairman Lee Dechamps,

17 Residents present

Supervisor Dequaine called the meeting to order. Motion made by Supervisor DeBroux to appoint Supervisor Dequaine to chair the meeting due to the absence of Chairman Dechamps. Second by Supervisor Dequaine. Voice vote 2-0 Supervisor Dequaine called the meeting to order at 7:00 pm and opened meeting with the Pledge of Allegiance recited. It is noted, the meeting was properly posted.

1. Review and Take Action on March meeting minutes

Motion made by Supervisor DeBroux to approve the March 14, 2017 minutes as presented. Second by Supervisor Dequaine. Voice vote 2-0. Motion carried.

2. Review Planning Commission minutes

Motion made by Supervisor DeBroux to approve the Planning Commission minutes dated March 21, 2017 as presented. Second by Supervisor Dequaine. Voice vote 2-0. Motion carried.

3. Review Board of Appeals minutes - there was no meeting held

4. Review Zoning Administrator Report and Building Inspector Report

Motion made by Supervisor DeBroux to accept the Zoning Administrator report dated 3/14/2017 thru 4/11/2017 Second by Supervisor Dequaine. Voice vote 2-0. Motion carried.

5. Vacation Rental Property / Sunset Shores

Gary Jonet stated he had received a call from someone who lives on Sunset Shores in regard to a property on Sunset Shores listed as a Vacation Rental property. Gary has informed the property owner that vacation rentals are not allowed in the district of which the property is zoned. The owner stated she was not aware of that. Dawn Goodman explained the property would have to be re-zoned as business in order to have that type of a rental property at that location.

6. 4-H Group Use of Townhall

Dyckesville Dolphins 4-H is requesting the use of the town hall building to store items for the upcoming rummage sale. Debbie Olson will open the town hall for the Dyckesville group. The event will be held on Thursday the 27th, Friday the 28th, and Saturday the 29th, they would like to bring items on Wednesday, April 26th. Items will be removed once the rummage sale is over. Motion made by Supervisor DeBroux to allow the Dyckesville Dolphins 4-H to utilize the town hall from Wednesday to Sunday, April 26th – April 30th, 2017. Second by Supervisor Dequaine. Voice vote. Motion Carried. 2-0

7. Old Business

A. Property CTH K/Roberts – Discussion held regarding the Roberts property located on CTH K and the amount of vehicles and other trash collection– Supervisor Dequaine looked at the property- resident is still in violation. Clerk stated there is a pending case, Attorney Kalny stated the town could amend the citation or issue a new citation due to the fact that it was not properly issued. Must be issued by Constable, Zoning Administrator or Chairman. Supervisor Dequaine will speak with Dawn from the Brown County Joint Municipal court to discuss how we move forward to amend the citation and proceed.

B. Property on Clover Valley Dr/CTH P

Tom Cherovsky was present and explained when he was given the land use permit application Gary Jonet told him to hold on until they had further direction in regard to zoning. He explained due to the hiccups they ran into,

they are requesting a letter as they would like to know that they are approved before they spend money on the other costs to complete the application. He further stated, they will be building the storage units to code and the driveway will come off of CTH P. Supervisor Dequaine and Supervisor DeBroux stated the property has been confirmed to be zoned Business and the confirmation will be indicated in the minutes of this meeting. Charles Alsteen questioned the height of the building. Tom stated it will be 8' high doors. The number of units has not been determined and will be determined upon the completion of the site plan, he further stated 10'x20' and 10'x25' units are in the plans, but the plan has not been finalized. The Board again stated, the property is zoned Business and confirmed with Mr. Cherovsky that the driveway will come off of CTH P. Tom also stated the building will be all the same color and items will not be stored outside, with the exception of possibly his camper. He also commented that their initial plan is to excavate all at once. Board stated they could proceed with application process.

8. Any Other Business

A. Correspondence received regarding future possible agenda items

Clerk stated about the sink hole off of County Rd DK – Todd Lloyd spoke with Steve Dantoin with Brown County Public Works. Clerk mentioned roads of which Chairman had indicated would need maintenance this year. Motion made by Supervisor DeBroux for Clerk to submit road bids for publication. Second by Supervisor Dequaine. Motion carried. 2-0

Roads which will be put out for bids will be the following: Mercier Rd, Stump Rd, VanLanen Rd, and Doris Lane.

Clerk stated a written warning was given to the property owner of 6025 CTH SS in regard to the excessive debris located on the property, property owner has until April 27th to comply. Constable Gary Jacobs had delivered the warning.

9. **Please take notice that the Town Board may entertain motion and convene in closed session pursuant to Section 19.85 (g) Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral advice concerning strategy to be adopted by the body with respect to litigation in which it is involved. Discussion of the excessive assessment claim and municipal court matter.**

Further take notice that the Board may, pursuant to Section 19.85(2) Wis. Stats., reconvene in regular session to address items dealt with in closed session or to consider other items on the agenda.

Suervisor DeBroux motioned that the Board not go into a closed session as the Town Board was informed by the legal representatives that the claim for the excessive assessment had been withdrawn. Second by Supervisor Dequaine. Voice vote 2-0. Motion Carried.

10. Clerk and Treasurer Reports

Treasurer read report – Total balance on hand as of 2/28/2017 \$531,011.10. Income for the month of February, 2017 is \$467,603.66. Expenses total \$881,024.87. Motion made by Supervisor DeBroux to accept the Treasurer and Clerk report. Second by Supervisor Dequaine.

Voice vote 2-0 Motion Carried.

Supervisor Dequaine thanked Gary Jacobs for his years of service as the Town's Constable. Gary has moved out of the area and had not run for re-election in the April election.

11. Pay Bills

Motion to review the vouchers and pay the bills made by Supervisor DeBroux. Second by Supervisor Dequaine. Voice vote 2-0. Motion Carried.

12. Adjourn

Motion made by Supervisor DeBroux to adjourn the meeting with a second by Supervisor Dequaine. Voice vote 2-0. Motion Carried. Meeting adjourned at 8:20 pm.

**Submitted By: Debbie Mercier, Clerk
Town of Green Bay**