

**TOWN OF GREEN BAY, BROWN COUNTY, WI
MINUTES OF REGULAR TOWN BOARD MEETING
TUESDAY, SEPTEMBER 13, 2016**

Time: 7:00 pm – 9:45 pm

Location: Town Hall

Next Meeting: October 11, 2016

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Clerk Debbie Mercier, Treasurer, Lori Geniesse, Constable Gary Jacobs Also present was Planning Commission Secretary Dawn Goodman

Absent: Zoning Administrator Gary Jonet and Supervisor Ryan DeBroux

10 Residents present

Chairman Dechamps called the meeting to order at 7:07 pm with the Pledge of Allegiance recited. It is noted, the meeting was properly posted.

1. Review and Take Action on August meeting minutes

Motion made by Supervisor Dequaine to approve the minutes of August 16, 2016 as presented. Second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

2. Review Planning Commission minutes

Motion made by Supervisor Dequaine to accept the Planning Commission minutes dated August 16, 2016. Second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

3. Review Board of Appeals minutes – there will be an upcoming meeting on Thursday, Sept. 15, 2016 in regard to a culvert. Discussion held. The Planning Commission will discuss culvert requirements at an upcoming meeting.

4. Review Zoning Administrator Report and Building Inspector Report

Motion made by Supervisor Dequaine to accept the Building Inspector Report for the month of August and the Zoning Administrator report dated 8/05/2016 through 9/13/2016. Voic vote 2-0. Motion Carried.

5. CSM, Depeau – no action taken as there was no CSM required

6. Warehouse Dr/ UHaul trucks

Discussion held regarding the granted approval to Dan Metzler in regard to the Conditional Use permit #973-J for a rental truck leasing business dated April 12, 2016. Mr. Metzler presented a letter from Attorney Dalebroux indicating that the permit explicitly allows the proposed conditional use that Mr. Metzler had requested with the only added restrictions, by the permit's express terms, are a limit of 25 units, and a provision that the units do not pose a visual safety hazard for the egress or ingress of traffic at Warehouse Drive and Highway 54. Exhibit A

Discussion held. No further action required.

7. George Drive

Some of the residents on the end of George Drive would like to have a separate area for the bus and garbage truck to turn around so they don't turn around in the private driveways. Motion made by Supervisor Dequaine for George Dr to remain the way it is. Second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

8. Brown County 2017 Property Tax Agreement

Clerk explained that a 2017 Property Tax Agreement was presented to the municipalities and there are proposed future charges involved with the processing of the taxes. This will be discussed in greater detail at the Clerk/Treasurer upcoming meeting in October and will be a future agenda item.

9. Memorandum, Brown County UW-Extension – no action taken.

10. Old Business

A. 6197 Sandy Cove/Villwock – Dr. Villwock contacted the clerk stated the process is continuing.

B. Property CTH K/Roberts – Gary Jacobs said he went there last month and Mr. Mr. Roberts told Gary Jacobs he is working on cleaning the property up. Gary Jonet is reviewing the animal units. Mr. Dequaine had given the clerk photos of Mr. Roberts animals trespassing onto his property. The photos were viewed by the Board. Mr. Dequaine also submitted a letter and survey of his property to the town board. Clerk read the letter. Discussion held. Gary Jacobs is to issue a citation in the amount of \$500 and give to the Clerk to have a Brown County Sheriff deliver to the Roberts residence. It was suggested another copy of the Nuisance Ordinance be presented along with the citation.

C. 16' Strip of Land in Dyckesville/Access to the Bay

Brown County Planning is reviewing and have not gotten back to us.

11. Any Other Business

A. Correspondence received regarding future possible agenda items

Clerk attended the Town's Association meeting held in Green Bay on September 13, 2016. Clerk briefly went over some of the law changes which were discussed at the meeting.

John Metzler stated the Town of Scott will be taking over the billing for the New Franken Sanitary District.

B. Set Budget Dates

Oct 26, 2016 will be the Budget Planning meeting and Nov 14, 2016 will be the Budget Meeting with the regular meeting to follow.

Sharon DePeau was present to get the Board's opinion on proposed plans she is considering – she would like to purchase a property on Old Country Circle as a place for people to stay for the evening who have traveled to visit the Shrine.

Discussion held. Board stated Sharon should speak with the neighbors and present to the Planning Commission.

12. Clerk and Treasurer Reports

Treasurer read report – combined total funds on hand as of 7/31/2016 is \$274,885.31 Expenses for the month of July, 2016 equals \$59,969.93. Income for the month of July, 2016 equals \$28,152.11. Clerk read report, expense and income balances agree with Treasurers for the month of July, 2016. Motion made by Supervisor Dequaine to accept the Clerk and Treasurer reports with a second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

13. Pay Bills

Supervisor Dequaine made a motion to review the vouchers and pay the bills with a second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

14. Adjourn

Supervisor Dequaine made a motion to adjourn the meeting with a second by Chairman Dechamps. Voice vote 2-0 Motion Carried. Meeting adjourned at 9:45 pm. Submitted by: Debbie Mercier, Clerk