

**TOWN OF GREEN BAY, BROWN COUNTY, WI
MINUTES OF REGULAR TOWN BOARD MEETING
TUESDAY, MARCH 8, 2016**

Time: 7:00 pm – 8:40 pm

Location: Town Hall

Next Regular Meeting: April 12, 2016

Attendance: Chairman Lee Dechamps, Supervisor Cary Dequaine, Clerk Debbie Mercier, Treasurer, Lori Geniesse, Constable, Gary Jacobs Also present was Zoning Administrator Gary Jonet and Planning Commission Secretary Dawn Excused Absence: Supervisor Ryan DeBroux

6 Residents present

Chairman Dechamps called the meeting to order at 7:00 pm with The Pledge of Allegiance recited. It is noted, the meeting was properly posted.

1. Review and Take Action on February meeting minutes

Motion made by Supervisor Dequaine to accept the February 9, 2016 minutes with a second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

Motion made by Supervisor Dequaine to accept the minutes of the special meeting of January 26, 2016. Second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

2. Review Planning Commission minutes - there no meeting held

3. Review Board of Appeals minutes – there was no meeting held

4. Review Zoning Administrator Report and Building Inspector Report

Motion made by Supervisor Dequaine to accept the Zoning Administrator Report dated January 12, 2016 through March 8, 2016 and the Building Inspector Report dated January, 2016. Second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

5. Property on CTH K / Roberts

Clerk stated she had received a complaint from a neighbor regarding animals and excessive vehicles in the yard on the Roberts property on CTH K. The chairman will work with the Zoning Administrator and the Constable to take care of the violation. Gary Jacobs stated he had issued a verbal warning in November of 2014.

6. New Franken One Stop Operator's License

Clerk read concerns of Circuit Findings in regard to an applicant for an operator's license to be employed with the New Franken One Stop. Discussion held regarding process of issuing operator's license and Board to make final determination. Motion made by Supervisor Dequaine to issue the operator's license to the applicant for the New Franken One Stop. Second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

7. Parcels off of Edgewater Beach Rd

John Flatley was present with his sister. Their mother owns parcel's GB-168 to GB-172. They have an interested buyer and are wondering what the access is to these parcels. Chairman Dechamps stated to the best of the knowledge of the town board, the town owns to the edge of Edgewater Beach Rd and further stated the town is currently in the process of turning Cottage Row back to the original owner. Mr. Flatley stated they are not asking for payment from the town. He explained further that 2 lots adjacent, he believes are schedule for an upcoming IRS auction. Discussion held. Chairman stated to Mr. Flatley the process for the access they may be looking for would have to involve getting the permission to improve the access way from the land owners

involved and the town board could approve or deny. Discussion held regarding the apparent dedicated road to the south/east. This is a 20' strip which was never developed. The town specifications require 70' is needed to build a road. Mr Flatley and his sister stated they felt from the town's standpoint they would want the town tax base to grow. The Zoning Administrator commented the ordinance requires 100' of road frontage is required to build on a parcel. Chairman Dechamps stated until there is a road a building permit cannot be issued. Mr. Flatley thanked the Board for the clarification in this matter.

8. Remainder of Land behind Old Town Hall

Discussion was held regarding whether to make the remainder land into parking area or the board was open to any other suggestions. Chairman stated due to the Government Accountability Board's parking requirements for Election Day traffic, the board would have to have lines made in the parking lot. He will check on cost to complete in order to be in compliance with the GAB requirements.

9. Old Business

A. CTH DK/Bader/Ordinance Appeal

Dan Bader was present, he stated he is low risk. John Metzler commented in a recent issue of the Green Bay Press Gazette, there was a publication in regard to new regulations in regard to Sex Offender Laws. Clerk will contact the Town's Association Attorney to get further clarification on the changes to the law and get clarification on the distance requirements.

B. 6197 Sandy Cove

Clerk spoke with Dr. Villwock. Dr. Villwock will keep the town informed as to any updates on the property as he proceeds with construction plans.

C. Transportation Alternatives Program (TAP) Grant

Clerk read denial letter from DOT in regard to grant money for the recent application submitted. Dawn stated Peter Fluke would still be interested in doing the bike learning session. She stated due to fatalities in biking, it important to educate both children and adults on bike and pedestrian safety. The board gave Dawn approval to pursue the interest from others in the community for an education session with Mr. Fluke.

D. Town Roads and Tree Trimming

Chairman said \$22,000 dollars had been spent on tree trimming on Servais and Gravel Pit Rd. Chairman further commented that Brown County Hwy Dept. would like to know how much work the town will have for them. Discussion held regarding future work for the County in regard to road repair, etc.. Clerk stated she had received a complaint in regard to the Servais Rd and CTH T street sign being in poor condition and the arrow at the end of Servais Rd and Gravel Pit Rd. Gary Jacobs questioned if the signs in the area of Valhalla Rd are legal as they are not reflective. Chairman stated they will be changed in July.

10. Any Other Business

Motion made by Supervisor Dequaine to open the floor with a second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

Ron Coppersmith questioned when the construction will begin on Hwy 54. Clerk read email she received from Kelsey Lorenz, Civil Engineer with the WI DOT which stated "I would like to provide an update to everyone regarding the STH 54 pavement replacement project from the STH 54/57 interchange to the East Brown County line that was originally scheduled for construction in the summer of 2017. Due to funding becoming available the project will be moved up to an April 2016 LET and construction is expected to begin at the end of May this year. Construction is expected to be completed by mid-October 2016." Clerk also read an email she received from Dave Cerny with the Town of Scott. Email stated Dave had spoken with Paul Fontecchio, lead engineer for Brown County. "Due to scheduling, etc. they will begin the storm sewer repair on CTH T & Ronsman Rd as soon as possible and weather permitting – they are hoping for April if it is not too wet. They would then do the paving in July. This approach would allow the road base to settle before paving" He stated he would share this information with Fire Chief, Kevin Tielens.

Motion made by Supervisor Dequaine to close the floor with a second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

A. **Correspondence received regarding future possible agenda items.** – no other correspondence to report

11. Clerk and Treasurer Reports

Treasurer read report. Total monies on hand month-end January 2016 is \$1,019,383.88. Total Income totals \$24,969.06 and expenses of \$1,427,774.47. Clerk presented report, income and expenses agree. Motion made by Supervisor Dequaine to accept the Treasurer and Clerk's report. Second by Chairman Dechamps. Voice vote 2-0 Motion Carried. Treasurer presented bank statements of the Town accounts for Board's review; Board reviewed signed voucher.

Discussion held regarding Brown County Highway Dept. Municipal Agreement. Board would like to review prior to submitting. Chairman commented the town should see a decrease of .25 cents on the Advanced Disposal Contract which will be mailed to the Town within 30 days.

12. Pay Bills

Motion made by Supervisor Dequaine to review the vouchers and pay the bills. Second by Chairman Dechamps. Voice vote 2-0 Motion Carried.

13. Adjourn –

Motion made by Supervisor Dequaine to adjourn the meeting. Second by Chairman Dechamps. Voice vote 2-0 Motion Carried. Meeting adjourned at 8:40 pm.

Submitted By: Debbie Mercier, Clerk
Town of Green Bay